

# Brownfields Cooperative Agreement Quarterly Performance Report

CA Name: El Paso Downtown Management District

CA Number: 4B02F16601

CA Type: Assessment

State: TX

POP Start date: 08/01/2022 POP End date: 09/30/2026

Properties Associated:

Reporting Period: 07/01/2024 - 09/30/2024

Submitted By: Lindsey Christopherson Date Submitted: 10/25/2024

Approved By: Date Approved:

## Project Progress

Approved Tasks	Task Status	Summary of Task Progress this Quarter
Task 1: Project Agreement Management, Reporting	In Progress	Attended the Region 6 EPA Brownfield Conference in Dallas, TX July 23-25, 2024. Submitted QMP update to EPA on 8/2/2024. Submitted revised QMP update to EPA on 8/5/2024. Meeting with EPA PO held on 8/15/2024 and 9/19/2024. A Budget Adjustment Request was submitted to the EPA PO on 8/29/2024. A revised Budget Adjustment Request was submitted to the EPA PO on 9/4/2024. The Budget Adjustment Request was approved by the EPA PO on 9/18/2024.
Task 2: Community Engagement	In Progress	
Task 3: Site-Specific Deliverables	In Progress	

## Budget Summary

### Total Budget Table

	Initial Approved Budget	Current Approved Budget	Costs Incurred this Quarter	Costs Incurred to Date	Total Remaining
PERSONNEL	\$19,412.00	\$23,937.00	\$2,555.83	\$6,417.25	\$17,519.75
FRINGEBEN	\$5,495.00	\$7,405.00	\$790.63	\$1,883.64	\$5,521.36
TRAVEL	\$8,932.00	\$8,932.00	\$1,071.99	\$1,561.93	\$7,370.07
SUPPLIES	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,100.00
CONTRACT	\$465,161.00	\$456,626.00	\$17,705.25	\$36,825.50	\$419,800.50
OTHER	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00
CA TOTAL:	\$500,000.00	\$500,000.00	\$22,123.70	\$46,688.32	\$453,311.68

### Breakdown of Administrative Costs (OPTIONAL)

Expense Category	Admin Costs Incurred this Quarter	Admin Costs Incurred to Date
Admin TOTAL:	\$0.00	\$0.00
Percent of CA TOTAL:	0%	0%

## Property Specific Information

# Subaward Monitoring

## Overall CA Progress

### Summary of Output/Outcomes and Accomplishments

Timeline	Properties Assessed	Dollars Leveraged	Jobs Leveraged	Properties Ready for Anticipated Use (RAU)
Approved this Quarter	0	\$0.00	0	0
Approved to Date	0	\$0.00	0	0

### Sufficient Progress

See Project Progress for details.

### Corrective Action Information

N/A

### Changes to Project Schedule and Milestones

See Budget Summary for approved EPA changes to grant budget.

### Challenges and Delays

N/A

### Quarterly Summary

See Project Progress for details.

### Attachments