

**El Paso Downtown Management District
Budget Comparison
Current FY Oct 2022 - Sept 2023
vs.
Approved FY Oct 2023 - Sept 2024**

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FINAL

	CURRENT FY Oct 22 - Sep 23 Budget	Anticipated P & L EOFY Oct 2022 - Sept 2023 (excludes Grant Programs' accounting)	Proposed FY OCT 2023 - SEPT 2024 Budget	\$ Amt. Variance Current vs. PROPOSED FY Budgets	Compare Budgets % Change	Item(s) included in Proposed Budget Line Item / Notes / Comments
Ordinary Income/Expense						
Income						
20000 Assessment Income	477,420	494,606	487,395	9,975	2%	98% of EP CAD projected total certified property values
20010 Gen Sanit Cleanup Svcs	3,000	600	1,500	(1,500)	-50%	Contracted services provided post events
20100 Interlocal Agreem Revenue						
20120 Commerc Façade Imprv Prog	2,500	0	2,500	0	0%	City funded façade grant program administration fee per Interlocal Agreement
20125 Grant Programs-TIRZ5	99,883	0	84,954	(14,929)	-15%	Executed TIRZ 5 Grant Program agreements (current 4 year average @ 75%
20130 Sanitation Services	233,475	233,475	309,037	75,562	32%	City Environmental Services Dept. funding per Interlocal Agreement
20150 Spec Priv Permit Program	17,550	14,950	14,950	(2,600)	-15%	City Development funding per Interlocal Agreement - annual fee + \$650 per event over 10 in fiscal year
20180 Spec Priv St. Banner Prog	12,500	17,404	12,500	0	0%	Light pole banner display rentals
20190 Wayfinding Program	0	1,205	1,000	1,000	0%	Wayfinding Kiosk promotional panel sponsorships
20195 Wayfinding Project	0	0	0	0	0%	City reimbursed panel upgrade costs for Wayfinding Kiosks
Total 20100 Interlocal Agreem Revenue	365,908	312,546	424,941	59,033	16%	
20200 DMD Generated Revenue						
20225 Digital Fundraisg Platform	0		3,250			NEW
20230 DTEP Hotel Tour	3,000	0	4,500	1,500	50%	Tour of downtown hotel complexes
20235 DTEP Barstool Open	18,920	19,870	19,920	1,000	5%	Tour of downtown bars coupled with miniature golf contest
20240 DTEP Tasting Tour	32,000	11,991	27,000	(5,000)	-16%	Tour of downtown restaurants
Total 20200 DMD Generated Revenue	53,920	32,015	54,670	750	1%	Product/ticket sales generated by DMD & DMD hosted events
20300 Grant Reimburse Revenue						
20350 EPA Brownfields	167,000	2,723	167,000	0	0%	Grant administration assistance, 1 to 3 years duration, \$1,700 toward travel expense
Total 20300 Grant Reimburse Revenue	167,000	2,723	167,000		0%	
Total Income	1,067,248	842,490	1,135,506	68,258	6%	

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Expense						
3000 Administrative Staff						
3010 Benefits-Health/Dent Insur	28,800	16,787	32,268	3,468	12%	Employee group health/dental insurance premium (net), 4 employee participation
3015 Benefits-Unemploym Claims	500	0	500	0	0%	
3020 Payroll Taxes	40,720	36,982	45,120	4,400	11%	Employer portion of social security & medicare taxes
Total 3000 Administrative Staff	70,020	53,769	77,888	7,868	11%	

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3100 Staff Salary Allocation						
Total 3100a ADMIN Staff Salary Alloc	342,614	313,025	346,659	4,045	1%	5 existing staff (3% annual raises)
3159b Sanit Part Time 100% - Other	68,962	65,052	84,112	15,150	22%	2 part time sanitation team members in lieu of community service clients
Total 3159 SANIT Prog Crew Salaries	112,736	112,328	151,031	38,295	34%	4 full time employees (3% annual raises)
Total 3100 Staff Salary Allocation	524,312	490,405	581,802	57,490	11%	

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3500 Contracted Svcs (Admin)						
3525 Accounting	8,000	8,478	8,000	0	0%	Annual audit
3540 Legal	8,300	4,445	6,000	(2,300)	-28%	Legal consultation / review services
Total 3500 Contracted Svcs (Admin)	16,300	12,923	14,000	(2,300)	-14%	

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4000 Office Administration						
4010 Copier Rental/Maint	3,800	189	189	(3,611)	-95%	Office copier lease / maintenance contract bundle (lease amortized)
4020 Insurance Expense						
4022 Directors Bond	2,289	2,289	0	(2,289)	0%	Required insurance (discounted 3 year renewal paid in advance)
4024 Prof Liab (E & O) Ins	2,539	2,539	3,086	547	22%	Professional liability insurance premium
4026 Gen-Auto Liab, WkrComp Ins	14,361	12,211	19,034	4,673	33%	General, auto liability, worker's compensation insurance premiums
4028 Railrd Protective Liab Ins	3,148	3,148	3,463	316	10%	Required liability insurance for banner installation work along streetcar route
Total 4020 Insurance Expense	22,337	20,187	25,583	3,247	15%	
4045 Office Equipment	3,500	537	2,638	(862)	-25%	Lease of office 5 PCs, 1 laptop
4055 Office Supplies	1,750	3,046	1,600	(150)	-9%	
4060 Parking						
4062 Committee/Guest	300	300	300	0	0%	Parking validation stamps
4064 Employee Parking	3,400	3,366	3,900	500	15%	Employee parking fees
Total 4060 Parking	3,700	3,666	4,200	500	14%	
4080 Phone / IT Svcs	11,750	11,447	10,300	(1,450)	-12%	Office phone, IT services
4081 Staff Cell Phones	6,000	4,712	5,000	(1,000)	-17%	Staff cell phones
4082 Postage & Delivery	361	245	300	(61)	-17%	
4085 Office Rent	33,689	3,938	3,950	(29,739)	-88%	DMD office lease (amortized)
4090 Service Charges/Misc Fees	3,122	3,163	3,200	78	2%	Bank, payroll service, city tax collection, other misc. fees
4095 Training & Dues	5,272	5,968	8,270	2,998	57%	Education, PFIA required training, seminars, memberships
4098 Travel	8,600	3,705	11,600	3,000	35%	Business travel - education, seminars (EPA grant to reimburse \$1,700)
Total 4000 Office Administration	103,881	60,803	76,830	(27,051)	-26%	

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5000 Economic Develop/Promotion						
5010 Grant Programs-DMD	33,545	0	30,250	(3,295)	-10%	Executed DMD Grant Program agreements (current 4 yr. avg. @ 75%)
5015 Interlocal Grant Programs	99,883	0	84,954	(14,929)	-15%	Executed TIRZ 5 Grant Program agreements (current 4 yr. avg. @ 75%)
5020 Grant Programs Promotion	500	0	500	0	0%	
5035 Downtown Research & Advocacy	10,250	14,748	3,000	(7,250)	-71%	Strategic Downtown plan
5045 Professional/Consult Fees	154,698	0	144,698	(10,000)	-6%	Stantec EPA grant program related services rendered
Total 5000 Economic Develop/Promotion	298,876	77,760	263,402	(35,474)	-12%	

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6000 Marketing						
6015 Marketing & PR Svcs Implem	7,900	7,209	11,720	3,820	48%	Web hosting/maintenance services, creative software
6017 DMD Event / Promotion						
6017b Downtown Hotel Tour	9,500	0	9,500	0	0%	Tour of hotel complexes
6017c DTEP Barstool Open	21,538	22,546	24,648	3,110	14%	
6017d DTEP Tasting Tour	34,150	11,642	35,000	850	2%	
6017e DTEP Start Up Downtown	1,000	0	1,000	0	0%	
6017i DT Employee Appreciation	15,000	10,000	12,000	(3,000)	-20%	DTEP promotion to benefit downtown employees
6017j Downtown Street Fiesta	74,000	12,813	16,250	(57,750)	-78%	Street festivals
6017k Power Hour Luncheons	1,500	1,500	1,500		0%	
6017l DTEP Restaurant Week			5,000		NEW	Participating restaurants provide meal course during week
6017m DTEP Food Truck Circus			1,000		NEW	
6017 DMD Event / Promotion - Other	2,000	743	2,500	500	25%	Misc. DMD events
Total 6017 DMD Event / Promotion	158,688	59,244	108,398	(50,290)	-32%	
6020 Advertising/Promotion						
6025 Banner Program	2,500	5,027	2,500	0	0%	Light pole banner display development, pole hardware maintenance
6035 Downtown Event Support						
6035b Back To Sch/Tax Free Wkd	500	300	500	0	0%	Tax free weekend promotions
6035 Downtown Event Support - Other	500	347	500	0	0%	Misc. partner event support
Total 6035 Downtown Event Support	1,000	647	1,000	0	0%	
6020 Advertising/Promotion - Other	3,300	1,972	3,300	0	0%	Advertising, brand campaign, promotion
Total 6020 Advertising/Promotion	6,800	7,646	6,800	0	0%	
Total 6000 Marketing	173,388	74,399	126,918	(46,470)	-27%	

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7000 Sanitation						
7015 Equip Rental/Maintenance	1,500	932	2,000	500	33%	Power washer, equip., etc. maint.
7020 Expendable Supp	20,000	9,013	20,000	0	0%	Various cleaning, sanitizing/disinfecting & maintenance supplies
7025 Fuel	16,500	19,609	20,000	3,500	21%	
7027 Temporary Staff	0	1,200	0	0	NEW	
7040 Vehicle Maintenance						
7040a 1999 Ford Truck	1,785	1,219	1,500	(285)	-16%	
7040b 2000 GMC Truck	1,275	554	1,000	(275)	-22%	
7040c 2003 Ford Van	1,445	267	1,000	(445)	-31%	
7040d 2013 Chev Truck	1,825	1,456	0	(1,825)	-100%	
7040e 2016 Chev Truck	2,170	3,929	2,500	330	15%	
7040f 2023 Ford Truck	0	2,737	500	500	NEW	Purchase of new F350 Ford truck
7040 Total Vehicle Maintenance	8,500	10,162	6,500	(2,000)	-24%	
Total 7000 Sanitation	46,500	52,474	48,500	2,000	4%	

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7300 Infrastructure/Security						
7310 Security Program	8,000	8,063	8,000	0	0%	Security patrol services
7315 Pedestrian Amenities	500	843	500	0	0%	Holiday decorations, public art, Bike Rack Program. planters
Total 7300 Infrastructure/Security	8,500	8,906	8,500	0	0%	

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7500 Community Proj & Programs						
7505 Ambassador Program	8,601	285	8,600	(1)	0%	
7525 Wayfinding Project	0	0	0	0	0%	City reimbursed panel replacement costs for Wayfinding Kiosks
7500 Community Proj & Programs - Other	1,000	1,309	1,000	0	0%	Support of outside events, programs, services
Total 7500 Community Proj & Programs	9,601	1,594	9,600	(1)	0%	

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7800 Depreciation Expense	10,000	0	10,000	0	0%	
7810 Lease Amortization	0	31,333	3,150	3,150	NEW	GASB 87 accounting
90000 Interest - Finance Lease	0	12,120	12,200	12,200	NEW	GASB 87 accounting
Total Expense	<u>1,261,378</u>	<u>876,486</u>	<u>1,232,789</u>	(28,588)	-2%	
Net Ordinary Income	(194,130)	(33,996)	(97,283)	96,846	-50%	

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Other Income/Expense						
Other Income						
8005 Sponsorships/Donations						
8005a Power Hour Luncheons	2,500	2,500	2,500	0	0%	
8005b Downtown Hotel Tour	6,500	0	6,600	100	2%	
8005c DTEP Barstool Open	13,950	14,150	18,600	4,650	33%	
8005d DTEP Tasting Tour	9,000	5,000	7,500	(1,500)	-17%	
8005e DTEP Start Up Downtown	1,000	0	1,000	0	0%	
8005i DT Employee Appreciation	15,000	10,000	15,000	0	0%	
8005j Downtown Street Fiesta	77,400	8,178	18,300	(59,100)	-76%	
8005k Restaurant Week			7,500			NEW
8005l DTEP Food Truck Circus			6,400			NEW
8005 Sponsorships/Donations - Other	0	2,000	0	0	0%	
Total 8005 Sponsorships/Donations	125,350	41,828	83,400	(41,950)	-33%	
8008 Gain/Loss on Asset	0	7,193				NEW Asset sales via government auction site
8011 Gov't Auction Misc Sales	0	1,467				NEW
8050 Interest Income						
8052 TexPool Interest	2,930	27,075	12,000	9,070	310%	
8056 Checking Interest	72	88	80	8	11%	
Total 8050 Interest Income	3,002	27,163	12,080	9,078	302%	
Total Other Income	128,352	77,651	95,480	(32,872)	-26%	
Net Other Income	128,352	77,651	95,480	(32,872)	-26%	
Net Income	(65,778)	43,655	(1,803)	63,974	-97%	
Balance Sheet Item Incorporated in BUDGET Net Income:						
Capital Purchase Fund - Sanitation	15,000	0	15,000	0	0%	
DMD Gen Fund Grant Contribut - Econ Devel / Promotion	0	0	25,000	25,000	0%	
	(80,778)	43,655	(41,803)	38,974	-48%	