



**Board of Directors Meeting
Jon Law, President**

CITY CLERK OFFICE
2019 AUG 19 AM 8:25

The El Paso Downtown Management District Board of Directors meeting will be held Thursday, August 22, 2019 at 11:30 a.m. at the United Bank Building Conference Room of the United Bank Building, 401 E. Main Dr., El Paso, Texas

AGENDA:

- 1. Call meeting to order.

NOTICE TO THE PUBLIC

All matters listed under the CONSENT AGENDA will be considered by the Downtown Management District (DMD) Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Board may, however, reconsider any item at any time during the meeting. The wording of all agenda items shall appear in the minutes of this meeting of the DMD Board of Directors as posted, unless otherwise revised by this or other motion of the Board, without the necessity of reading the wording of each item into the record.

CONSENT AGENDA

- 2. Approval of Minutes:
 - a. June 27, 2019 Board of Directors Meeting
- 3. Recognition of donations, contributions and sponsorships to the El Paso Downtown Management District:
 - a. United Bank of El Paso del Norte – Monetary and Supplies contribution in support of the Segundo Barrio Backpack Drive.
 - b. Hunt Companies - Monetary and Supplies contribution in support of the Segundo Barrio Backpack Drive.
 - c. El Paso Community Foundation – Supplies contribution in support of the Segundo Barrio Backpack Drive.
 - d. El Paso Chihuahuas Foundation – Monetary contribution in support of the Segundo Barrio Backpack Drive.
 - e. Parkhill Smith Cooper - Monetary and Supplies contribution in support of the Segundo Barrio Backpack Drive.
 - f. Scherr Legate Attorneys at Law - Supplies contribution in support of the Segundo Barrio Backpack Drive.
 - g. Paso Del Norte Health Foundation - Supplies contribution in support of the Segundo Barrio Backpack Drive.
 - h. Borderplex REIT - Monetary and Supplies contribution in support of the Segundo Barrio Backpack Drive.
 - i. Various individual contributions of cash and supplies in support of the Segundo Barrio Backpack Drive.

REGULAR AGENDA

- 4. Committee Report: Finance Committee - Chair Laura Pople
 - a. Monthly Financial Summary
- 5. Report on DMD Investments:
 - a. TexPool Accounts – balance, rate and status
- 6. Presentation, Discussion and Action on Approval of 2019-2020 Downtown Management District Budget.
- 7. Discussion and Action to Approve Adoption of the Tax Assessment Rate of \$.12 per \$100 in valuation for FY 2019-2020.
- 8. Committee Report: Grant Programs Update – Chair Peter Spier
 - a. Grant Programs Status/Fund Balance Report
- 9. Committee Report: Infrastructure & Advocacy Committee – Chair Mike McQueen
 - a. Ambassador Program
 - b. Off-Duty Officer Patrols over Tax Free Weekend
 - c. EPA Brownfields Grant Update
 - d. City Historical Preservation Policy Revisions
- 10. Committee Report: Marketing Committee – Chair Edie Zuvanich
 - a. Current & Upcoming DTEP Promotions
 - b. Social Media & INSIDER Distribution List
 - c. DMD in the News

Edie Zuvanich
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EL PASO RECORD
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11. President's Report

- a. Executive Director's Annual Performance Review
- b. Board Member Nominations

12. Discussion and Action on Approval of recommendations to City Council to fill upcoming vacancies on the Downtown Management District Board of Directors as follows:

<u>Position</u>	<u>Candidate</u>	<u>Last Appt Date</u>	<u>Term#</u>	<u>Expiration Date</u>
Place 8	Wayne Soza	2016	3	August 2022
Place 9	Brad Taylor	2016	2	August 2022
Place 10	Peter Spier	2016	2	August 2022
Place 11	Edie Zuvanich	2016	2	August 2022
Place 12	Laura Pople	2017	3	August 2022
Place 13	Eugenio Mesta*	2018	1	August 2022
Place 14	Arlene Carroll	2016	4	August 2022

* Indicates candidate was appointed to a partial term and is being nominated for his/her first full term.

All the above persons recommended are qualified to serve on the Board in accordance with the qualifications established by Chapter 375 as follows: are at least 18 years old, and are connected within the District as either (1) a resident, (2) owner of property, (3) owner of stock on property, as an individual or in a corporate capacity, (4) owner of a beneficial interest in a trust that owns property, or (5) be an agent, employee or tenant of the owners listed in categories 2, 3 and 4. And further, all of the above persons have experience in at least one of the following statutorily mandated areas: (1) energy matters, (2) commercial banking, (3) real estate development, (4) finance and insurance matters, (5) matters relating to retail or the provision of services, (6) provision of utilities, or (7) general issues the district will address.

13. Executive Director's Report

- a. TIRZ No. 5 Update
- b. Strategic Plan Quarterly Report
- c. Annual Survey Results
- d. DMD Boundary Expansion/Contraction Process Update

14. Construction & Event Update – Amy McQuillen

- a. Current/Upcoming Projects and Events

15. Economic Development Update by City of El Paso (TBD)

16. Open Discussion of topics relevant to Downtown El Paso (no action)

17. Discussion of the Next Board Meeting – September 26, 2019 at 11:30 a.m. (no action)

18. Open Comment Period* (no action)

19. Executive Session

At any time during the Board Meeting, the Board may, upon motion and affirmative vote of a majority of the Board in attendance, retire into Executive Session pursuant to the Texas Government Code, Chapter 551, Sections 551.071 and 551.074(a) for the purpose of consultations with legal counsel and/or discussion of a specific matter permitted to be in Executive Session pursuant to Texas Law. Executive Session is a closed, private meeting of the Board at which the public may not attend. No action and no voting may occur in Executive Session. The Board will return to open session to take any final action on any item discussed in Executive Session, or if no action is necessary, to continue or adjourn the meeting, as appropriate. The items to be discussed in executive session, if any, include the topics listed on the agenda, and possibly the following specified item(s):

- None

20. Adjourn

* Open comment is an opportunity for members of the public to address the Board regarding items to be discussed at the meeting or any other issue of interest related to the DMD. Items that are brought up by the public but which are not posted for discussion or action may not be discussed among the Board members or acted upon by the Board, except for limited questions related directly to the topic or a discussion whether to post the public raised item on a future agenda. The Chair may limit the amount of time for public comment and/or allow additional public comment for each item.

Posted this 19th day of August, 2019, at the El Paso County Courthouse, 500 E. San Antonio, El Paso, Texas; El Paso City Hall, 300 N. Campbell, and at the administrative office of the El Paso Downtown Management District, 201 E. Main, Suite 107, El Paso, Texas, pursuant to instructions of Jon Law, Vice President of the El Paso Downtown Management District.

BY: , Teresa Mais

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 EL PASO COUNTY COURTHOUSE
 CLERK'S OFFICE