



**Board of Directors Meeting
Jon Law, President**

FILED FOR RECORD
IN MY OFFICE

The El Paso Downtown Management District Board of Directors meeting will be held Thursday, January 24, 2019 at 11:30 a.m. at the United Bank Building Conference Room of the United Bank Building, 401 E. Main Dr., El Paso, Texas

Debbie Bunker
COUNTY CLERK
EL PASO COUNTY TEXAS

AGENDA:

1. Call meeting to order.

NOTICE TO THE PUBLIC

All matters listed under the CONSENT AGENDA will be considered by the Downtown Management District (DMD) Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Board may, however, reconsider any item at any time during the meeting. The wording of all agenda items shall appear in the minutes of this meeting of the DMD Board of Directors as posted, unless otherwise revised by this or other motion of the Board, without the necessity of reading the wording of each item into the record.

CONSENT AGENDA

2. Approval of Minutes:
 - a. December 6, 2018 Board of Directors Meeting
3. Approval of Public Funds Investment Act Quarterly Report for October - December 2018

REGULAR AGENDA

4. Presentation, discussion and possible action regarding the Downtown Management District's FY2017-2018 Independent Auditors Report.
5. Committee Report: Finance Committee - Chair Laura Pople
 - a. Monthly Financial Summary
6. Report on DMD Investments:
 - a. TexPool Accounts – balance, rate and status
 - b. WestStar Money Market Accounts – balance, rate and status
7. Committee Report: Grant Programs Update– Chair Peter Spier
 - a. Grant Programs Status/Fund Balance Report
8. Discussion and Action for Approval of a Reimbursement Grant Agreement for the Downtown Pedestrian Corridor Improvement Grant Program
 - a. That the Executive Director be authorized to sign a Reimbursement Grant Agreement for the Downtown Pedestrian Corridor Improvement Grant Program for property located at 101 S. El Paso Street (PCI 17-03) in the amount of \$10,000.00 with said project to be completed in accordance with the execution of the Agreement.
9. Committee Report: Infrastructure & Advocacy Committee – Chair Mike McQueen
 - a. Homeless Outreach Program & Opportunity Center Shelter Status
 - b. Ambassador Program and Off Duty Officer Holiday Season Staffing
 - c. Sanitation Program Updates
 - d. EPA Brownfields Assessment Grant
10. Discussion and Action to authorize the Executive Director to negotiate and enter into an agreement with Stantec Consulting Services for services related to the application for an EPA Brownfields Assessment Grant AND Grant

Implementation Services if the grant is obtained. If the grant is obtained, the Professional Services Agreement for the grant's implementation will be developed and brought before the board for its consideration.

11. Committee Report: Marketing Committee – Chair Edie Zuvanich
 - a. Current & Upcoming DTEP Promotions
 - b. Social Media & INSIDER Distribution List
 - c. DMD in the News

12. President's Report
 - a. Executive Committee Make-up
 - b. 2019-2022 Strategic Plan

13. Discussion and Action to amend the 2019 Board Meeting Schedule to facilitate the Strategic Planning Sessions as follows:
 - a. Add Strategic Planning & Board Meeting – Thursday, February 28, 2019 from 8:30am to 1pm at United Bank, 401 E. Main – Large Conference Room.
 - b. Remove March 28, 2019 Board Meeting
 - c. Add Strategic Planning & Board Meeting – Friday, March 29, 2019 from 8:30am to 1pm at United Bank, 401 E. Main – Large Conference Room.

14. Executive Director's Report
 - a. TIRZ No. 5 Update
 - b. Value of Downtown Project Update
 - c. IDA Conference Report

15. Construction & Event Update- Frank Hernandez
 - a. Current/Upcoming Projects and Events

16. Economic Development Update by City of El Paso (Paola Gallegos)

17. Open Discussion of topics relevant to Downtown El Paso (no action)

18. Discussion of the Next Board Meeting – February 28, 2019 (no action)

19. Open Comment Period* (no action)

20. Executive Session

At any time during the Board Meeting, the Board may, upon motion and affirmative vote of a majority of the Board in attendance, retire into Executive Session pursuant to the Texas Government Code, Chapter 551, Sections 551.071 and 551.074(a) for the purpose of consultations with legal counsel and/or discussion of a specific matter permitted to be in Executive Session pursuant to Texas Law. Executive Session is a closed, private meeting of the Board at which the public may not attend. No action and no voting may occur in Executive Session. The Board will return to open session to take any final action on any item discussed in Executive Session, or if no action is necessary, to continue or adjourn the meeting, as appropriate. The items to be discussed in executive session, if any, include the topics listed on the agenda, and possibly the following specified item(s):

- None

21. Adjourn

** Open comment is an opportunity for members of the public to address the Board regarding items to be discussed at the meeting or any other issue of interest related to the DMD. Items that are brought up by the public but which are not posted for discussion or action may not be discussed among the Board members or acted upon by the Board, except for limited questions related directly to the topic or a discussion whether to post the public raised item on a future agenda. The Chair may limit the amount of time for public comment and/or allow additional public comment for each item.*

Posted this 18th day of January, 2019, at the El Paso County Courthouse, 500 E. San Antonio, El Paso, Texas; El Paso City Hall, 300 N. Campbell, and at the administrative office of the El Paso Downtown Management District, 201 E. Main, Suite 107, El Paso, Texas, pursuant to instructions of Jon Law, Vice President of the El Paso Downtown Management District.

BY:  , Teresa Mais