



Position: Sanitation Program Team Leader
Classification: Full-time, Exempt
Reports To: Operations Manager

The El Paso Downtown Management District (DMD) is looking for a highly motivated, organized, outgoing, public service driven individual to work in a challenging, high energy, ever evolving, downtown environment. The DMD is a quasi-governmental entity and an equal opportunity employer.

Position Description

The Sanitation Program Team Leader is responsible for, but not limited to, leading a team of available clients in keeping the sidewalks, curbs, alleys, parks, trash containers, and other areas of the physical environment within the Downtown Management District clean and free of litter, trash and other forms of debris. Team Leaders will be assigned specific tasks and focus areas by the Operations Manager.

Specific roles of the Team Leader include:

- Supervision and reporting of client participation.
- Supervision of Part-Time and Temporary/ Seasonal help.
- Maintenance of assigned areas within the DMD.
- Sweeps or removes litter from sidewalks, curbs, alleys, parks, trash cans and other public spaces.
- Pressure washes (including gum removal) sidewalks, trash cans and benches on a scheduled basis.
- Locates and removes graffiti from buildings, sidewalks, and sidewalk/street fixtures.
- Installs and removes promotional content from streetlight poles, kiosks and trash containers.
- Provides customer service to visitors, businesspeople, merchants and residents of the DMD.
- Communicates with co-workers and Operations Manager via cell phone to report location, clean-ups and facility problems.
- Other duties as assigned to include but not limited to training, utilizing mechanized equipment, and working with other DMD employees on specific projects. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position, if the work is similar, related or a logical assignment to the position.

Necessary Skills, Knowledge and Abilities

- Ability to follow instructions.
- Self-motivated, energetic learner and leader.
- Ability to manage and motivate team.
- Strong communication skills, both verbal & written, and listening. Ability to communicate in English and Spanish preferred.
- Strong interpersonal skills and ability to work with groups and the public.
- Required to maintain a clean, neat appearance.
- Comfortable in dealing with panhandling, homelessness, vagrancy, and vandalism.
- Ability to communicate effectively in writing.

- Proven ability to exercise self-control when dealing with distraught, disturbed, disabled, irate and intoxicated individuals.

Requirements

- Valid US Driver's License.
- Previous management or supervisory experience.
- Basic mechanical skills in order to operate and perform basic preventative maintenance and maintenance on equipment. Pressure washing knowledge a plus.
- Ability to meet physical demands required by the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- Ability to work in adverse weather conditions.
- Position will require some evening and weekend hours, with additional requirements to be on call for significant emergencies or major events. Hours may vary occasionally for special events and operations.

Compensation

- Hourly Pay Range: \$15.38 to \$19.23
- Health Insurance: DMD pays approximately 75% of the monthly individual premium provided by the DMD identified carrier. Employee pays 25% of the monthly individual premium and 100% of any additional chosen dependent coverage. Dental plan is available at 100% cost to the employee.
- Paid vacation, holidays and sick leave.

To Apply:

Submit your resume and completed DMD Application for Employment to Richard Bustamante at rbustamante@elpasodmd.org. The deadline to apply is Monday, January 18, 2021.