



*The El Paso Downtown Management District Board of Directors meeting will be held Thursday, September 24, 2020 at 11:30 a.m. by video and telephone communications as allowed by the Office of Attorney General of Texas with approval by Texas Governor Greg Abbott.*

**Video Conference**

- Join ZOOM Meeting: <https://us02web.zoom.us/j/82956858987>
- Meeting ID: 829 5685 8987

FILED FOR RECORD  
IN MY OFFICE

2020 SEP 21 AM 10:30

**Telephone Conference**

- Telephone & Audio Participation: 1-346-248-7799
- Meeting ID: 829 5685 8987

DELIA BRIONES  
COUNTY CLERK  
EL PASO COUNTY, TEXAS

**The public is strongly encouraged to sign up to speak on items on this agenda before 11am, on Thursday, September 24, 2020. Visit <https://downtownelpaso.com/procedures-for-addressing-the-el-paso-downtown-management-district-dmd-board-of-directors/> or call 915-240-3116 to sign up prior to the start of the meeting.**

**AGENDA:**

1. Call meeting to order.
2. Introduction of New DMD Board Member – Marianne Rosas-Ayub

**NOTICE TO THE PUBLIC**

*All matters listed under the CONSENT AGENDA will be considered by the Downtown Management District (DMD) Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Board may, however, reconsider any item at any time during the meeting. The wording of all agenda items shall appear in the minutes of this meeting of the DMD Board of Directors as posted, unless otherwise revised by this or other motion of the Board, without the necessity of reading the wording of each item into the record.*

**CONSENT AGENDA**

3. Approval of Minutes:
  - a. August 27, 2020 Board of Directors Meeting
4. Approve contract with Strickler Prieto LLP for performance of annual audit for the year ending September 30, 2020 and allocate \$6,000 for costs associated with the audit from Budget Line 3525 (Accounting) of the FY2020-2021 Budget.
5. DMD August Investment Reports
  - a. TexPool Accounts – balance, rate and status

**REGULAR AGENDA**

6. Action to ratify the First Amendment to the Sub-Recipient Grant Agreement with City of El Paso for the Enhanced Sanitation Services Program entered into on August 7, 2020. This Amendment was signed by DMD Board President, Mike McQueen on September 3, 2020, and increases the overall program budget/reimbursable expenses and adjusts the program dates.
7. Action to authorize the DMD Board President to sign necessary amendments to the Sub-Recipient Grant Agreements with the City of El Paso when timing does not allow for full board consideration, when the amendment does not substantially change the original scope of services, and when the amendment does not provide any financial commitment from the DMD. All amendments signed by the DMD Board President will be brought to the DMD Board at the following meeting for ratification.
8. Presentation, Discussion and Possible Action to approve the terms of an Interlocal Agreement between the City of El Paso, and the Downtown Management District (DMD), a Texas Municipal Management District, organized under Texas Local Government Code Chapter 375 to facilitate the enhanced and efficient delivery of services including but not limited to sanitation services, downtown event permitting, economic development, and grant programs, and authorize the DMD Board President or Executive Director to enter into the final agreement with the City of El Paso.
9. Committee Report: Finance Committee – Chair Wayne Soza
  - a. Monthly Financial Summary
10. Committee Report: Grant Programs Update – Chair Jamie Gallagher
  - a. Grant Programs Status/Fund Balance Report
11. Discussion and Action for Approval of a Reimbursement Grant Agreement for the Downtown Commercial Façade Improvement Grant Program
  - a. That the Executive Director be authorized to sign a Reimbursement Grant Agreement for the Downtown Commercial Façade Improvement Grant Program for property located at 200 Anthony Street (FAC 19-02) in the amount of \$25,000.00 with said project to be completed in accordance with the execution of the Agreement.
12. Committee Report: Infrastructure & Advocacy Committee – Chair Martin Morgades
  - a. Sanitation Program
    - i. Enhanced Sanitation Services
  - b. Safety & Security Action Plan Development
  - c. City of El Paso Historic Preservation Policy Revisions
13. Committee Report: Marketing Committee – Rudy Vasquez
  - a. Current & Upcoming DTEP Promotions
    - i. Fresh Air Food Court
  - b. Social Media & INSIDER Distribution List
  - c. DMD in the News
14. President’s Report
  - a. DMD Boundary Expansion
  - b. DMD Board Officers, Committee Chairs, Committee Charters
  - c. Executive Director Performance Evaluation

CITY CLERK DEPT  
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15. Possible Action to Complete Executive Director Performance Evaluation and Compensation Review.

16. Executive Director's Report

- a. Operations Manager Vacancy
- b. 2021 Legislative Agenda and Texas Urban Area Coalition

CITY CLERK DEPT  
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17. Construction & Event Update – Joe Gudenrath

- a. Current/Upcoming Projects and Events

18. Economic Development Update by City of El Paso (Mirella Craigo)

19. Call to the Public\* (no action)

20. Open Discussion of topics relevant to Downtown El Paso (no action)

21. Discussion of the Next Board Meeting – October 22, 2020 at 11:30 a.m. (no action)

22. Executive Session

*At any time during the Board Meeting, the Board may, upon motion and affirmative vote of a majority of the Board in attendance, retire into Executive Session pursuant to the Texas Government Code, Chapter 551, Sections 551.071 and 551.074(a) for the purpose of consultations with legal counsel and/or discussion of a specific matter permitted to be in Executive Session pursuant to Texas Law. Executive Session is a closed, private meeting of the Board at which the public may not attend. No action and no voting may occur in Executive Session. The Board will return to open session to take any final action on any item discussed in Executive Session, or if no action is necessary, to continue or adjourn the meeting, as appropriate. The items to be discussed in executive session, if any, include the topics listed on the agenda, and possibly the following specified item(s):*

- Discussion Regarding Executive Director Performance Evaluation and Compensation Review (Section 551.074, Personnel Matter)

23. Adjourn

*\* Call to the Public is an opportunity for members of the public to bring topics and issues to the DMD Board's attention. The Call to the Public is reserved for items generated by the public. It is not for items already posted on the Board Meeting Agenda. Items that are brought up by the public may not be discussed among the Board members or acted upon by the Board, except for limited questions related directly to the topic or a discussion whether to post the public raised item on a future agenda. Individuals who would like to address the Board must sign up on the available form prior to the start of the meeting or submit the form electronically to the DMD Executive Director at least one hour prior to the start of the meeting. Each participant is limited to three minutes to make comments. Any group of five or more persons must appoint one person to present the group's views to the Board and will be limited to three minutes to make comments. Personal attacks, name-calling, and rude or slanderous remarks will not be tolerated.*

Posted this 21<sup>st</sup> day of September, 2020, at the El Paso County Courthouse, 500 E. San Antonio, El Paso, Texas; El Paso City Hall, 300 N. Campbell, and at the administrative office of the El Paso Downtown Management District, 201 E. Main, Suite 107, El Paso, Texas, pursuant to instructions of Laura Peple, Vice President of the El Paso Downtown Management District.

BY:  \_\_\_\_\_, Teresa Mais