



Board of Directors Meeting
Jon Law, President

2019 OCT 21 11:33 AM

The El Paso Downtown Management District Board of Directors meeting will be held Thursday, October 24, 2019 at 11:30 a.m. at the United Bank Building Conference Room of the United Bank Building, 401 E. Main Dr., El Paso, Texas

AGENDA:

- 1. Call meeting to order.

NOTICE TO THE PUBLIC

All matters listed under the CONSENT AGENDA will be considered by the Downtown Management District (DMD) Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Board may, however, reconsider any item at any time during the meeting. The wording of all agenda items shall appear in the minutes of this meeting of the DMD Board of Directors as posted, unless otherwise revised by this or other motion of the Board, without the necessity of reading the wording of each item into the record.

CONSENT AGENDA

- 2. Approval of Minutes:
 - a. September 26, 2019 Board of Directors Meeting
- 3. Approval of Public Funds Investment Act Quarterly Report for July – September 2019

REGULAR AGENDA

- 4. Election of DMD Officers: President, Vice-President, Secretary and Treasurer
- 5. Committee Report: Finance Committee - Chair Laura Pople
 - a. Monthly Financial Summary
- 6. Report on DMD Investments:
 - a. TexPool Accounts – balance, rate and status
- 7. Committee Report: Grant Programs Update – Chair Peter Spier
 - a. Grant Programs Status/Fund Balance Report
- 8. Committee Report: Infrastructure & Advocacy Committee – Chair Mike McQueen
 - a. City Historical Preservation Policy Revisions
 - b. Ambassador Program and Off Duty Officer Holiday Season Staffing
 - c. Entertainment District Designation
 - d. City of El Paso Comprehensive Downtown Parking Study
 - e. EPA Brownfields Grant Update
- 9. Discussion and Action to authorize the Executive Director to negotiate and enter into an agreement with Stantec Consulting Services for services related to the application for an EPA Brownfields Assessment Grant AND Grant Implementation Services if the grant is obtained. If the grant is obtained, the Professional Services Agreement for the grant’s implementation will be developed and brought before the board for its consideration.
- 10. Committee Report: Marketing Committee – Chair Edie Zuvanich
 - a. Current & Upcoming DTEP Promotions
 - b. Social Media & INSIDER Distribution List
 - c. DMD in the News

FILED FOR RECORD
OCT 21 11:33 AM
EL PASO COUNTY, TEXAS

11. President's Report
 - a. Board Member Vacancies/Appointments
 - b. 2019 Meeting Schedule, Committee Charter Approvals, Administrative Rules
 - c. December 5th DMD Board Meeting
12. Discussion and Action to approve the 2020 Board and Committee Meeting Schedule.
13. Discussion and Action to approve the 2019-2020 DMD Committee Charters.
14. Discussion and Action to approve the DMD Board Administrative Rules, Policies and Procedures as amended.
15. Executive Director's Report
 - a. TIRZ No. 5 Update
 - b. DMD Boundary Expansion/Contraction Process Update
16. Discussion and Possible Action to accept Petitions Requesting Annexation of New Properties into the El Paso Downtown Management District, and direct the Board President to schedule a Special Meeting to hear and consider the Petitions, and adjust the 2019 DMD Board Meeting Schedule accordingly.
17. Construction & Event Update – Amy McQuillen
 - a. Current/Upcoming Projects and Events
18. Economic Development Update by City of El Paso (Mirella Craigo)
19. Open Discussion of topics relevant to Downtown El Paso (no action)
20. Discussion of the Next Board Meeting – December 5, 2019 at 11:30 a.m. (no action)
21. Open Comment Period* (no action)
22. Executive Session


 EL PASO COUNTY, TEXAS
 FILED FOR RECORD
 IN THE CLERK'S
 OFFICE
 OCT 21 AM 11:33

At any time during the Board Meeting, the Board may, upon motion and affirmative vote of a majority of the Board in attendance, retire into Executive Session pursuant to the Texas Government Code, Chapter 551, Sections 551.071 and 551.074(a) for the purpose of consultations with legal counsel and/or discussion of a specific matter permitted to be in Executive Session pursuant to Texas Law. Executive Session is a closed, private meeting of the Board at which the public may not attend. No action and no voting may occur in Executive Session. The Board will return to open session to take any final action on any item discussed in Executive Session, or if no action is necessary, to continue or adjourn the meeting, as appropriate. The items to be discussed in executive session, if any, include the topics listed on the agenda, and possibly the following specified item(s):

- None

23. Adjourn

** Open comment is an opportunity for members of the public to address the Board regarding items to be discussed at the meeting or any other issue of interest related to the DMD. Items that are brought up by the public but which are not posted for discussion or action may not be discussed among the Board members or acted upon by the Board, except for limited questions related directly to the topic or a discussion whether to post the public raised item on a future agenda. The Chair may limit the amount of time for public comment and/or allow additional public comment for each item.*

Posted this 21st day of October, 2019, at the El Paso County Courthouse, 500 E. San Antonio, El Paso, Texas; El Paso City Hall, 300 N. Campbell, and at the administrative office of the El Paso Downtown Management District, 201 E. Main, Suite 107, El Paso, Texas, pursuant to instructions of Jon Law, Vice President of the El Paso Downtown Management District.

BY: , Teresa Mais