



Board of Directors Meeting
Jamie Gallagher, President

FILED FOR RECORD
IN MY OFFICE

CLERK DEPT.
2017 MAR 20 AM 10:26

The El Paso Downtown Management District Board of Directors meeting will be held Thursday, March 23, 2017 at 11:30 a.m. at the United Bank Building Conference Room of the United Bank Building, 401 E. Main Dr., El Paso, Texas

Delia Buones
COUNTY CLERK
EL PASO COUNTY TEXAS

AGENDA:

- 1. Call meeting to order

NOTICE TO THE PUBLIC

All matters listed under the CONSENT AGENDA will be considered by the Downtown Management District (DMD) Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Board may, however, reconsider any item at any time during the meeting. The wording of all agenda items shall appear in the minutes of this meeting of the DMD Board of Directors as posted, unless otherwise revised by this or other motion of the Board, without the necessity of reading the wording of each item into the record.

CONSENT AGENDA

- 2. Approval of Minutes:
 - a. February 23, 2017 Board of Directors Meeting
- 3. Recognition of donations, contributions and sponsorships to the El Paso Downtown Management District
 - a. Townsquare Media – Media sponsor of Downtown Living Tour

REGULAR AGENDA

- 4. Committee Report: Finance Committee- Chair Laura Pople
 - a. Monthly Financial Summary
- 5. Report on DMD Investments:
 - a. Bank of Texas CD – balance, rate and status
 - b. WestStar Money Market Accounts – balance, rate and status
- 6. Committee Report: Grant Programs Update– Chair Peter Spier
 - a. Grant Programs Project Status/Fund Balance Report
- 7. Approval of a Reimbursement Grant Agreement for the Downtown Iconic Signage & Lighting Program
 - a. That the Executive Director be authorized to sign a Reimbursement Grant Agreement for the Downtown Iconic Signage & Lighting Program for property located at 204 Mills Avenue (ISL 16-01) in the amount of \$5,940.67 with said project to be completed in accordance with the execution of the Agreement.
- 8. Approval of a Reimbursement Grant Agreement for the Downtown Pedestrian Corridor Improvement Program
 - a. That the Executive Director be authorized to sign a Reimbursement Grant Agreement for the Downtown Pedestrian Corridor Improvement Program for property located at 204 Mills Avenue (PCI 16-01) in the amount of \$10,000.00 with said project to be completed in accordance with the execution of the Agreement.
- 9. Committee Report: Infrastructure Committee – Chair Mike McQueen
 - a. Downtown Welcome Ambassador Program Schedule
 - b. Downtown Pedestrian Wayfinding System
 - c. Off Duty Security Patrols

- d. Bike Rack Program Launch
10. President's Report
 - a. Update and discussion on Arena advocacy
 - b. DMD Board Appointments
 11. Discussion and Action on Appointment by Board of Directors to fill the unexpired term of Place 2 on the Downtown Management District Board with Ben Gonzalez. (The appointment to fill an unexpired term does not require City Council approval and is final upon Board approval.)
 12. Discussion and Action on Appointment by Board of Directors to fill the unexpired term of Place 5 on the Downtown Management District Board with Steve Ortega. (The appointment to fill an unexpired term does not require City Council approval and is final upon Board approval.)
 13. Executive Director's Report
 - a. TIRZ No. 5 Update
 - b. Downtown Living Tour
 - c. Downtown Parking Study
 - d. Homeless Outreach Coalition
 14. Construction & Event Update- Frank Hernandez
 - a. Current/Upcoming Projects and Events
 15. Economic Development Update by Rafael Arellano
 16. Open Discussion of topics relevant to Downtown El Paso (no action)
 17. Discussion of the Next Board Meeting – April 27, 2017 (no action)
 18. Open Comment Period* (no action)
 19. Executive Session

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At any time during the Board Meeting, the Board may, upon motion and affirmative vote of a majority of the Board in attendance, retire into Executive Session pursuant to the Texas Government Code, Chapter 551, Sections 551.071 and 551.074(a) for the purpose of consultations with legal counsel and/or discussion of a specific matter permitted to be in Executive Session pursuant to Texas Law. Executive Session is a closed, private meeting of the Board at which the public may not attend. No action and no voting may occur in Executive Session. The Board will return to open session to take any final action on any item discussed in Executive Session, or if no action is necessary, to continue or adjourn the meeting, as appropriate. The items to be discussed in executive session, if any, include the topics listed on the agenda, and possibly the following specified item(s):

No specific executive session items posted

20. Adjourn

** Open comment is an opportunity for members of the public to address the Board regarding items to be discussed at the meeting or any other issue of interest related to the DMD. Items that are brought up by the public but which are not posted for discussion or action may not be discussed among the Board members or acted upon by the Board, except for limited questions related directly to the topic or a discussion whether to post the public raised item on a future agenda. The Chair may limit the amount of time for public comment and/or allow additional public comment for each item.*

Posted this 20th day of March 2017, at El Paso City Hall, 300 N. Campbell, El Paso, Texas; the El Paso County Courthouse, 500 E. San Antonio, El Paso, Texas; and at the administrative office of the El Paso Downtown Management District, 201 E. Main Dr., Suite 107, El Paso, Texas; and on the downtownelpaso.com webpage pursuant to instructions of Jamie Gallagher, President of the El Paso Downtown Management District.

BY: Teresa Mais, Teresa Mais