



**NOTICE OF BOARD MEETING OF THE  
EL PASO DOWNTOWN MANAGEMENT DISTRICT**

**TO: ALL PERSONS INTERESTED IN THE BOARD MEETING OF THE EL PASO  
DOWNTOWN MANAGEMENT DISTRICT (DMD)**

**NOTICE IS HEREBY GIVEN, that an Open Meeting will be held at 12:00 pm  
on January 16, 2013 at the El Paso Downtown Management District Office, 201  
E. Main Ste. 1603, El Paso, Texas**

*\* At any time during the Board Meeting the Board may retire into Executive Session pursuant to the Texas Government Code, Chapter 551.071 and Section 551.074(a) for consultations with attorney and discussion of a specific nominee to the board or a public employee (if action upon an employee or board nominee is posted). The Board will return to open session to take any final action.*

**AGENDA:**

1. Call meeting to order
2. Approval of minutes of December 12, 2012 meeting
3. Tex Pool Account - rate 0.1506% current balance 250,777.26 as of January 9, 2013
4. Committee Reports: Executive
5. Discussion and action to adopt Human Resources Manual
6. Committee Reports: Finance
7. Committee Reports: Marketing
8. Presentation on Downtown Public Investments from Planning Division – Carlos Gallinar, Deputy Director for Planning, City of El Paso
9. Discussion and Action on DMD participation to expand and revise the City's Wayfinding project through a sole source contract with the firm fd2s to revise and update previous work completed as commissioned by the City of El Paso
10. Committee Reports: Sanitation
11. Project Updates and Reports:
  - a. DWNTWN Circulator Routes Update
  - b. Marketing and PR related items– The Gutierrez Group
12. Next Meeting Date: February 16, 2013  
Open Comment Period\*
13. Adjourn

\* Discussion period for the public at the open comment period of the board. Any items from the public may be heard at this time. The Chair may allow additional public comment for each item.

**ADDITION TO THE AGENDA:**

The following is added to the El Paso Downtown Management District Agenda of Wednesday, January 16, 2013 at 12:00 pm:

1. Discussion and action on an Interlocal Agreement between the City of El Paso (the“City”) and the El Paso Downtown Management District (the “DMD”) for co-location of Economic Development Division staff in the DMD office
2. Discussion and action on approval of an amendment to office lease agreement
3. Discussion and action to approve expense for audit for FY 11-12 with Gibson Ruddock Patterson LLC in an amount not to exceed \$5,000

Persons having questions concerning this notice or documents pertaining to agenda items should contact Verónica R. Soto, Executive Director, El Paso Downtown Management District, 915-400-2294. Sign Language interpreters will be provided for this meeting upon receiving a request 48 hours prior to the meeting by calling the DMD phone number listed above.

**Posted this 10th day of January, 2013**, at the El Paso County Courthouse, 500 E. San Antonio, El Paso, Texas; El Paso City Hall, #2 Civic Center Plaza, El Paso, Texas, and at the administrative office of the El Paso Downtown Management District, 201 E. Main, Suite 1603, El Paso, Texas, and on the [downtownelpaso.com](http://downtownelpaso.com) webpage pursuant to instructions of Robert Ayoub, President of the El Paso Downtown Management District.

BY: \_\_\_\_\_, Lilia Granillo