



Board of Directors Meeting
Jamie Gallagher, President

The El Paso Downtown Management District Board of Directors meeting will be held Thursday, October 27, 2016 at 11:30 a.m. at the United Bank Building Conference Room of the United Bank Building, 401 E. Main Dr., El Paso, Texas

FILED FOR RECORD
IN MY OFFICE
2016 OCT 24 AM 10:56

Debi Bunn
COUNTY CLERK
EL PASO COUNTY, TEXAS

AGENDA:

1. Call meeting to order

NOTICE TO THE PUBLIC

All matters listed under the CONSENT AGENDA will be considered by the Downtown Management District (DMD) Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Board may, however, reconsider any item at any time during the meeting. The wording of all agenda items shall appear in the minutes of this meeting of the DMD Board of Directors as posted, unless otherwise revised by this or other motion of the Board, without the necessity of reading the wording of each item into the record.

CONSENT AGENDA

2. Approval of Minutes:
 - a. September 22, 2016 Board of Directors Meeting
3. Approve DMD Committee Charters
4. Approve 2017 DMD Board and Committee Meeting Calendar
5. Approve contract with Strickler Prieto LLP for performance of annual audit for the year ended September 30, 2016 and allocate \$5,850 for costs associated with the audit from Budget Line 3525 (Accounting).
6. Approval of Public Funds Investment Act Quarterly Report for July-September 2016.

REGULAR AGENDA

7. Committee Report: Finance Committee- Chair Laura Pople
 - a. Monthly Financial Summary
 - b. 2015-2016 Annual Audit
8. Report on DMD Investments:
 - a. Bank of Texas CD – balance, rate and status
 - b. WestStar Money Market Accounts – balance, rate and status
9. Committee Report: Façade Improvement Update– Chair Peter Spier
 - a. Façade Grant Project Status/Fund Balance Report
 - b. Program Adjustments to Increase Private Sector Investment
10. Approval of a Reimbursement Grant Agreement for the Downtown Commercial Façade Improvement Program
 - a. That the Executive Director be authorized to sign a Reimbursement Grant Agreement for the Downtown Commercial Façade Improvement Program for property located at 115 S. Anthony Street (FAC 16-01) in the amount of \$25,000.00 with said project to be completed in accordance with the execution of the Agreement.
11. Committee Report: Infrastructure Committee – Chair Mike McQueen
 - a. Downtown Welcome Ambassador Program
 - b. El Centro Shopping District Off-Duty Officer Security Patrols

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12. Committee Report: Marketing Committee – Chair Jon Law
 - a. Current & Upcoming DTEP Promotions
 - b. Las Plazas & El Centro District Videos
 - c. Social Media & INSIDER Distribution List
13. President’s Report
 - a. Executive Director Performance Review
 - b. Arena Site Selection
14. Discussion and Action to Complete Executive Director Performance Evaluation
15. Discussion and Action to approve the DMD Position Statement on the Downtown Arena.
16. Executive Director’s Report
 - a. TIRZ No. 5 Update
 - b. Mayor/Council Work Session on Downtown Development
 - c. Strategic Plan Initiatives
 - i. FAM Tours
 - ii. 15 @ 12 Luncheons
 - iii. Fun Run
17. Construction & Event Update- Frank Hernandez
 - a. Current/Upcoming Projects and Events
18. Economic Development Update by Rafael Arellano
19. Open Discussion of topics relevant to Downtown El Paso
20. Discussion of the Next Board Meeting – December 1, 2016
21. Open Comment Period*
 - i. Kimmy May – El Paso Giving Day
22. Executive Session

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At any time during the Board Meeting, the Board may, upon motion and affirmative vote of a majority of the Board in attendance, retire into Executive Session pursuant to the Texas Government Code, Chapter 551, Sections 551.071 and 551.074(a) for the purpose of consultations with legal counsel and/or discussion of a specific matter permitted to be in Executive Session pursuant to Texas Law. Executive Session is a closed, private meeting of the Board at which the public may not attend. No action and no voting may occur in Executive Session. The Board will return to open session to take any final action on any item discussed in Executive Session, or if no action is necessary, to continue or adjourn the meeting, as appropriate. The items to be discussed in executive session, if any, include the topics listed on the agenda, and possibly the following specified item(s):

- Discussion Regarding Executive Director Performance Evaluation (Section 551.074, Personnel Matter)

23. Adjourn

** Open comment is an opportunity for members of the public to address the Board regarding items to be discussed at the meeting or any other issue of interest related to the DMD. Items that are brought up by the public but which are not posted for discussion or action may not be discussed among the Board members or acted upon by the Board, except for limited questions related directly to the topic or a discussion whether to post the public raised item on a future agenda. The Chair may limit the amount of time for public comment and/or allow additional public comment for each item.*

Posted this 24th day of October 2016, at El Paso City Hall, 300 N. Campbell, El Paso, Texas; the El Paso County Courthouse, 500 E. San Antonio, El Paso, Texas; and at the administrative office of the El Paso Downtown Management District, 201 E. Main Dr., Suite 107, El Paso, Texas; and on the downtownelpaso.com webpage pursuant to instructions of Jamie Gallagher, President of the El Paso Downtown Management District.

BY: , Teresa Mais