



**Board of Directors Meeting
Jamie Gallagher, President**

The El Paso Downtown Management District Board of Directors meeting will be held Thursday, August 25, 2016 at 11:30 a.m. at the United Bank Building Conference Room of the United Bank Building, 401 E. Main Dr., El Paso, Texas

FILED FOR RECORD
IN MY OFFICE
CITY CLERK DEPT.
AUG 22 11 20 2016
AM 8:30

Debi Brown
COUNTY CLERK
EL PASO COUNTY, TEXAS

AGENDA:

1. Call meeting to order
2. Introductions

NOTICE TO THE PUBLIC

All matters listed under the CONSENT AGENDA will be considered by the Downtown Management District (DMD) Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Board may, however, reconsider any item at any time during the meeting. The wording of all agenda items shall appear in the minutes of this meeting of the DMD Board of Directors as posted, unless otherwise revised by this or other motion of the Board, without the necessity of reading the wording of each item into the record.

CONSENT AGENDA

3. Approval of Minutes:
 - a. July 28, 2016 Board of Directors Meeting

REGULAR AGENDA

4. Presentation and Discussion on the City of El Paso's Sun City Lights Program
5. Committee Report: Finance Committee - Chair Laura Pople
 - a. Monthly Financial Summary
6. Report on DMD Investments:
 - a. Bank of Texas CD – balance, rate and status
 - b. WestStar Money Market Accounts – balance, rate and status
7. Discussion and Action on Approval of 2016-2017 Downtown Management District Budget.
8. Adoption of the Tax Assessment Rate of \$.12 per \$100 in valuation for FY 2016-2017.
9. Committee Report: Façade Improvement Update– Chair Peter Spier
 - a. Façade Grant Project Status/Fund Balance Report
10. Approval of a Reimbursement Grant Agreement for the Downtown Commercial Façade Improvement Program
 - a. That the Executive Director be authorized to sign a Reimbursement Grant Agreement for the Downtown Commercial Façade Improvement Program for property located at 320 S. El Paso Street (FAC 15-06) in the amount of \$511.87 with said project to be completed in accordance with the execution of the Agreement.
11. Approval of a Reimbursement Grant Agreement for the Downtown Commercial Façade Improvement Program
 - a. That the Executive Director be authorized to sign a Reimbursement Grant Agreement for the Downtown Commercial Façade Improvement Program for property located at 324 S. El Paso Street (FAC 15-07) in the amount of \$1,034.06 with said project to be completed in accordance with the execution of the Agreement.
12. Committee Report: Infrastructure Committee – Chair Mike McQueen
 - a. Economic Indicators: DMD/TIRZ Downtown Commercial Façade Improvement Grant Program

13. Committee Report: Marketing Committee – Chair Jon Law
 - a. Back to School/Tax Free Weekend Events Recap
 - b. Social Media & INSIDER Distribution List

CITY CLERK DEPT.

2016 AUG 22 AM 8:30

14. President's Report
 - a. Vacant Buildings Ordinance
 - b. Free Saturday Parking
 - c. Executive Director Performance Review

15. Executive Director's Report
 - a. DMD Public Input Survey Results
 - b. City Policies
 - c. TIRZ No. 5 Update

16. Construction & Event Update- Frank Hernandez
 - a. Current/Upcoming Projects and Events

17. Economic Development Update by Rafael Arellano

18. Open Discussion of topics relevant to Downtown El Paso

19. Discussion of the Next Board Meeting – September 22, 2016

20. Open Comment Period*

21. Executive Session

At any time during the Board Meeting, the Board may, upon motion and affirmative vote of a majority of the Board in attendance, retire into Executive Session pursuant to the Texas Government Code, Chapter 551, Sections 551.071 and 551.074(a) for the purpose of consultations with legal counsel and/or discussion of a specific matter permitted to be in Executive Session pursuant to Texas Law. Executive Session is a closed, private meeting of the Board at which the public may not attend. No action and no voting may occur in Executive Session. The Board will return to open session to take any final action on any item discussed in Executive Session, or if no action is necessary, to continue or adjourn the meeting, as appropriate. The items to be discussed in executive session, if any, include the topics listed on the agenda, and possibly the following specified item(s):

No specific executive session items posted

22. Adjourn

** Open comment is an opportunity for members of the public to address the Board regarding items to be discussed at the meeting or any other issue of interest related to the DMD. Items that are brought up by the public but which are not posted for discussion or action may not be discussed among the Board members or acted upon by the Board, except for limited questions related directly to the topic or a discussion whether to post the public raised item on a future agenda. The Chair may limit the amount of time for public comment and/or allow additional public comment for each item.*

Posted this 22nd day of August 2016, at El Paso City Hall, 300 N. Campbell, El Paso, Texas; the El Paso County Courthouse, 500 E. San Antonio, El Paso, Texas; and at the administrative office of the El Paso Downtown Management District, 201 E. Main Dr., Suite 107, El Paso, Texas; and on the downtownelpaso.com webpage pursuant to instructions of Jamie Gallagher, President of the El Paso Downtown Management District.

BY: , Teresa Mais