



**NOTICE OF BOARD MEETING OF THE
EL PASO DOWNTOWN MANAGEMENT DISTRICT**

**TO: ALL PERSONS INTERESTED IN THE BOARD MEETING OF THE
EL PASO DOWNTOWN MANAGEMENT DISTRICT (DMD)**

**NOTICE IS HEREBY GIVEN, that an Open Meeting will be held on Thursday January 22, 2015
at 11:30 a.m. at the United Bank Building Conference Room, 401 E. Main St., El Paso, TX 79901**

AGENDA:

1. Call meeting to order
2. Vacant Building Ordinance Revision Process – Orlando Arriola, El Paso Fire Marshal

NOTICE TO THE PUBLIC

All matters listed under the CONSENT AGENDA will be considered by the Downtown Management District (DMD) Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Board may, however, reconsider any item at any time during the meeting. The wording of all agenda items shall appear in the minutes of this meeting of the DMD Board of Directors as posted, unless otherwise revised by this or other motion of the Board, without the necessity of reading the wording of each item into the record.

CONSENT AGENDA

3. Approval of Minutes– December 3, 2014
4. DMD Staff Salary Adjustments for FY 2014-2015 (Effective Upon Approval)
5. Approval of Public Funds Investment Act Quarterly Report for October-December 2014

REGULAR AGENDA

6. President's Report
 - a. Downtown Networking Event – Tuesday, January 27, 2015
7. Executive Director's Report
 - a. USDOT/FTA/SunMetro Grant
 - b. San Jacinto Restrooms
8. Committee Report: Façade Improvement Update– Chair Eric Pearson / Terry Mais
 - a. TIRZ #5 Funding
 - b. Façade Grant Project Status/Budget Report
9. Discussion and Possible Action on changes to Downtown Commercial Façade Improvement Grant Program Interlocal and Program Guidelines.

CITY CLERK DEPT.
2015 JAN 16 PM 3:16

FILED FOR RECORD
IN MY OFFICE
2015 JAN 16 P 3:30
Doris Pearson
COUNTY CLERK
EL PASO COUNTY, TEXAS

10. Approval of a Reimbursement Grant Agreement for the Downtown Commercial Façade Improvement Program –
 - a. That the Executive Director be authorized to sign a Reimbursement Grant Agreement for the Downtown Commercial Façade Improvement Program for property located at 504 San Francisco Ave. (FAC 14-09) in the amount of \$24,112.50 with said project to be completed in accordance with the execution of the Agreement.

11. Approval of Reimbursement Grant Agreements for the Downtown Commercial Façade Improvement Program –
 - a. That the Executive Director be authorized to sign a Reimbursement Grant Agreement for the Downtown Commercial Façade Improvement Program for property located at 209, 211, 213 E. San Antonio Ave. (FAC 14-04) in the amount of \$16,892.57 with said project to be completed in accordance with the execution of the Agreement.
 - b. That the Executive Director be authorized to sign a Reimbursement Grant Agreement for the Downtown Commercial Façade Improvement Program for property located at 215, 217 E. San Antonio Ave. (FAC 14-05) in the amount of \$11,361.71 with said project to be completed in accordance with the execution of the Agreement.
 - c. That the Executive Director be authorized to sign a Reimbursement Grant Agreement for the Downtown Commercial Façade Improvement Program for property located at 108, 110, 112 Texas Ave. (FAC 14-06) in the amount of \$17,042.57 with said project to be completed in accordance with the execution of the Agreement.
 - d. That the Executive Director be authorized to sign a Reimbursement Grant Agreement for the Downtown Commercial Façade Improvement Program for property located at 114, 116 Texas Ave. (FAC 14-07) in the amount of \$11,361.71 with said project to be completed in accordance with the execution of the Agreement.

12. Committee Report: Marketing Committee – Chair Jon Law / Rudy Vasquez
 - a. Valentine’s Day Promotion
 - b. District Branding Implementation Plan
 - c. Online Business Directory

13. Committee Report: Sanitation Committee – Chair Jamie Gallagher / Frank Hernandez
 - a. Program Updates

14. Committee Report: Infrastructure Committee – Chair Mike McQueen / Joe Gudenrath
 - a. Holiday Shopping Security Pilot Program
 - b. Downtown Parking Study Update
 - c. Outlet Mall Shuttle Service
 - d. Tree Grate Restoration

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15. Committee Report: Finance Committee - Chair Ruben Torres / Terry Mais

- a. Monthly Financial Summary
- b. Banking Services RFP
- c. FY 2013-2014 Audit Update

16. Report on DMD Investments:

- a. Tex Pool Account – balance, rate and status
- b. United Bank CD – balance, rate and status

17. Construction & Event Update- Frank Hernandez

- a. Current/Upcoming Projects and Events

18. Discussion of the Next Board Meeting – Thursday, February 26, 2015

19. Open Comment Period*

- a. Presentation by City Representative Emma Acosta on a proposed Ordinance to amend existing building code to provide that alterations, repairs or additions made for the purpose of ADA compliance shall not require compliance with non-ADA code requirements.

20. Executive Session

At any time during the Board Meeting, the Board may, upon motion and affirmative vote of a majority of the Board in attendance, retire into Executive Session pursuant to the Texas Government Code, Chapter 551, Sections 551.071 and 551.074(a) for the purpose of consultations with legal counsel and/or discussion of a specific matter permitted to be in Executive Session pursuant to Texas Law. Executive Session is a closed, private meeting of the Board at which the public may not attend. No action and no voting may occur in Executive Session. The Board will return to open session to take any final action on any item discussed in Executive Session, or if no action is necessary, to continue or adjourn the meeting, as appropriate. The items to be discussed in executive session, if any, include the topics listed on the agenda, and possibly the following specified item(s):

No specific executive session items posted

21. Adjourn

** Open comment is an opportunity for members of the public to address the Board regarding items to be discussed at the meeting or any other issue of interest related to the DMD. Items that are brought up by the public but which are not posted for discussion or action may not be discussed among the Board members or acted upon by the Board, except for limited questions related directly to the topic or a discussion whether to post the public raised item on a future agenda. The Chair may limit the amount of time for public comment and/or allow additional public comment for each item.*

Posted this 16th day of January 2015, revised this 20th day of January 2015 at the El Paso County Courthouse, 500 E. San Antonio, El Paso, Texas; El Paso City Hall, 300 N. Campbell, El Paso, Texas, and at the administrative office of the El Paso Downtown Management District, 201 E. Main, Suite 107, El Paso, Texas, and on the downtownelpaso.com webpage pursuant to instructions of Jamie Gallagher, President of the El Paso Downtown Management District.

BY:  _____, Laurice Yanar