



## NOTICE OF BOARD MEETING OF THE EL PASO DOWNTOWN MANAGEMENT DISTRICT

**TO: ALL PERSONS INTERESTED IN THE BOARD MEETING OF THE EL PASO DOWNTOWN MANAGEMENT DISTRICT (DMD)**

**NOTICE IS HEREBY GIVEN, that an Open Meeting will be held at 12:00 pm on December 12, 2012 at the El Paso Downtown Management District Office, 201 E. Main Ste. 1603, El Paso, Texas**

*\* At any time during the Board Meeting the Board may retire into Executive Session pursuant to the Texas Government Code, Chapter 551.071 and Section 551.074(a) for consultations with attorney and discussion of a specific nominee to the board or a public employee (if action upon an employee or board nominee is posted). The Board will return to open session to take any final action.*

### **AGENDA:**

1. Call meeting to order
  2. Approval of minutes of November 14, 2012 meeting
  3. Tex Pool Account - rate 0.1564% current balance 250,745.19 as of December 6, 2012
  4. Committee Reports: Executive
  5. Discussion and action adopting a meeting schedule for calendar year 2013
  6. Discussion and action on approval of an office lease agreement for a three year term
  7. Committee Reports: Finance
  8. Committee Reports: Marketing
  9. Presentation on 2012 Special Events Report
  10. Committee Reports: Capital Projects
  11. Committee Reports: Sanitation
  12. Presentation from Sun Metro – Ridership of Downtown Circulator/ Route 9 Update
  13. Project Updates and Reports:
    - a. Wayfinding Update
    - b. Marketing and PR related items– The Gutierrez Group
  14. Next Meeting Date: January 16, 2013
- Open Comment Period\*
15. Adjourn

\* Discussion period for the public at the open comment period of the board. Any items from the public may be heard at this time. The Chair may allow additional public comment for each item.

Persons having questions concerning this notice or documents pertaining to agenda items should contact Verónica R. Soto, Executive Director, El Paso Downtown Management District, 915-400-2294. Sign Language interpreters will be provided for this meeting upon receiving a request 48 hours prior to the meeting by calling the DMD phone number listed above.

**Posted this 7th day of December, 2012,** at the El Paso County Courthouse, 500 E. San Antonio, El Paso, Texas; El Paso City Hall, #2 Civic Center Plaza, El Paso, Texas, and at the administrative office of the El Paso Downtown Management District, 201 E. Main, Suite 1603, El Paso, Texas, and on the downtownelpaso.com webpage pursuant to instructions of Robert Ayoub, President of the El Paso Downtown Management District.

BY: \_\_\_\_\_  
Lilia Granillo / Verónica R. Soto