



**NOTICE OF BOARD MEETING OF THE
EL PASO DOWNTOWN MANAGEMENT DISTRICT**

**TO: ALL PERSONS INTERESTED IN THE BOARD MEETING OF THE
EL PASO DOWNTOWN MANAGEMENT DISTRICT (DMD)**

**NOTICE IS HEREBY GIVEN, that an Open Meeting will be held at 4:00 pm on
Wednesday, November 20, 2013 at the El Paso Club and/or El Paso Community
Foundation Room, ADDRESS, El Paso, Texas**

AGENDA:

1. Call meeting to order and establish quorum
2. Approval of minutes of October, 23 2013 Board meeting
3. DMD Investments:
 - a. Tex Pool Account – balance, rate and status
 - b. United Bank CD – balance, rate and status
4. Committee Reports: Executive [Board Retreat Planning, Wayfinding Contract, Possible posting of Committee agendas, DMD Committee membership]
5. Committee Reports: Finance [None?]
6. Discussion and possible Action on Five Year Service Plan and Assessment Rate Petition review status
7. Discussion and possible Action on FY 2013-2014 Budget amendment
8. Discussion and possible Action on DMD Committee Membership
9. Discussion and possible Action on Open Meetings Act, and possible posting of Committee agendas
10. Discussion and possible Action on Approval of recommendations to City Council to fill vacancy on Board of Directors as follows:

New Appointment:

<u>Position</u>	<u>Nominee</u>	<u>Term#</u>	<u>Expiration Date</u>	<u>Incumbent</u>
Place 12	Laura Popple	1	August 2016	Tripper Goodman

All the above persons recommended are qualified to serve on the Board in accordance with the qualifications established by Chapter 375 as follows: are at least 18 years old, and are connected within the District as either (1) a resident, (2) owner of property, (3) owner of stock on property, as an individual or in a corporate capacity, (4) owner of a beneficial interest in a trust that owns property, or (5) be an agent, employee or tenant of the owners listed in categories 2, 3 and 4. And further, above named person have experience in at least one of the following statutorily mandated areas: (1) energy matters, (2) commercial banking, (3) real estate development, (4) finance and insurance matters, (5) matters relating to retail or the provision of services, (6) provision of utilities, or (7) general issues the district will address.

11. Discussion and possible Action on an CDBG Façade Grant Program

12. Committee Reports: Sanitation [sanitation program and Ambassador Program; Sanitation mini-retreat]
13. Committee Reports: Marketing [marketing mini-retreat update]
14. Committee Reports: Redevelopment [Parking Study]
15. Project Updates and Reports:
 - a. Downtown Construction Marketing Campaign & Construction Projects Update
 - b. Downtown Circulation Study
 - c. Marketing and PR related items– The Gutierrez Group
 - d. Wayfinding project
 - e. Bike Rack Project
16. Discussion of the Next Board Meeting Dates: **December 18, 2013**
17. Open Comment Period*
18. Executive Session

At any time during the Board Meeting, the Board may, upon motion and affirmative vote of a majority of the Board in attendance, retire into Executive Session pursuant to the Texas Government Code, Chapter 551, Sections 551.071 and 551.074(a) for the purpose of consultations with legal counsel and/or discussion of a specific matter permitted to be in Executive Session pursuant to Texas Law. Executive Session is a closed, private meeting of the Board at which the public may not attend. No action and no voting may occur in Executive Session. The Board will return to open session to take any final action on any item discussed in Executive Session, or if no action is necessary, to continue or adjourn the meeting, as appropriate.

19. Adjourn

* Open comment is an opportunity for members of the public to address the Board regarding items to be discussed at the meeting or any other issue of interest related to the DMD. Items that are brought up by the public but which are not posted for discussion or action may not be discussed among the Board members or acted upon by the Board, except for limited questions related directly to the topic or a discussion whether to post the public raised item on a future agenda. The Chair may limit the amount of time for public comment and/or allow additional public comment for each item.

Persons having questions concerning this notice or documents pertaining to agenda items should contact Verónica R. Soto, Executive Director, El Paso Downtown Management District, 915-400-2294. Sign Language interpreters will be provided for this meeting upon receiving a request 48 hours prior to the meeting by calling the DMD phone number listed above.

Posted this 13th day of November 2013, at the El Paso County Courthouse, 500 E. San Antonio, El Paso, Texas; El Paso City Hall, 300 N. Campbell, El Paso, Texas, and at the administrative office of the El Paso Downtown Management District, 201 E. Main, Suite 107, El Paso, Texas, and on the downtownelpaso.com webpage pursuant to instructions of Robert S. Ayoub, President of the El Paso Downtown Management District.

BY: _____, Lilia Granillo