



NOTICE OF BOARD MEETING OF THE EL PASO DOWNTOWN MANAGEMENT DISTRICT

TO: ALL PERSONS INTERESTED IN THE BOARD MEETING OF THE EL PASO DOWNTOWN MANAGEMENT DISTRICT (DMD)

NOTICE IS HEREBY GIVEN, that an Open Meeting will be held at 12 p.m. on October 17, 2012 at the El Paso Downtown Management District Office, 201 E. Main Ste. 1603, El Paso, Texas

** At any time during the Board Meeting the Board may retire into Executive Session pursuant to the Texas Government Code, Chapter 551.071 and Section 551.074(a) for consultations with attorney and discussion of a specific nominee to the board or a public employee (if action upon an employee or board nominee is posted). The Board will return to open session to take any final action.*

AGENDA:

1. Call meeting to order
2. Approval of minutes of September 19, 2012 meeting
3. Tex Pool Account - rate 0.1572% current balance 250,677.70 as of October 11, 2012
4. Presentation from Fire Chief Otto Drozd on the Assessment completed by the Fire Department of downtown properties and Fire Department recommendations
5. Committee Reports: Executive
6. Committee Reports: Finance
7. Committee Reports: Marketing
8. Discussion and action approving a contract for on-line directory to complement the downtownelpaso.com website with Local Thunder LLC in the amount of \$5,000 and the monthly fee of \$79 for a showcase presence on the directory.
9. Discussion and Action on Reimbursement Grant Agreement for the Downtown Commercial Façade Improvement Program:
 - a. That the Executive Director be authorized to sign a Reimbursement Grant Agreement for the Downtown Commercial Façade Improvement Program for property located at 717 S. El Paso Street in the amount of \$10,829.33 said project to be completed in 180 days upon execution of the Agreement. Case No. FAC 12-06. Affidavit on File.
 - b. That the Executive Director be authorized to sign a Reimbursement Grant Agreement for the Downtown Commercial Façade Improvement Program for property located at 210 E. Paisano Avenue in the amount of \$18,427.50 said project to be completed in 180 days upon execution of the Agreement. Case No. FAC 12-07. Affidavit on File.
 - c. That the Executive Director be authorized to sign a Reimbursement Grant Agreement for the Downtown Commercial Façade Improvement Program for property located at 305 Leon in the amount of \$20,119.75 said project to be completed in 180 days upon execution of the Agreement. Case No. FAC 12-08.
10. Discussion and action on Border Highway Extension (Loop 375) project and its impact to downtown

11. Committee Reports: Capital Projects
12. Committee Reports: Sanitation
13. Discussion and action on 2012 Survey Census
14. Project Updates and Reports:
 - a. DWNTWN Circulator Routes Update
 - b. Aggressive Solicitation Ordinance
 - c. Marketing and PR related items– The Gutierrez Group
15. Next Meeting Date: November 14, 2012 (note change from Nov. 21 because of Thanksgiving Holiday)

Open Comment Period*

16. Adjourn

* Discussion period for the public at the open comment period of the board. Any items from the public may be heard at this time. The Chair may allow additional public comment for each item.

Persons having questions concerning this notice or documents pertaining to agenda items should contact Verónica R. Soto, Executive Director, El Paso Downtown Management District, 915-400-2294. Sign Language interpreters will be provided for this meeting upon receiving a request 48 hours prior to the meeting by calling the DMD phone number listed above.

Posted this 12th day of October, 2012, at the El Paso County Courthouse, 500 E. San Antonio, El Paso, Texas; El Paso City Hall, #2 Civic Center Plaza, El Paso, Texas, and at the administrative office of the El Paso Downtown Management District, 201 E. Main, Suite 1603, El Paso, Texas, and on the downtownelpaso.com webpage pursuant to instructions of Robert Ayoub, President of the El Paso Downtown Management District.

BY: _____
Lilia Granillo/Veronica R. Soto