



**NOTICE OF BOARD MEETING OF THE
EL PASO DOWNTOWN MANAGEMENT DISTRICT**

**TO: ALL PERSONS INTERESTED IN THE BOARD MEETING OF THE
EL PASO DOWNTOWN MANAGEMENT DISTRICT (DMD)**

**NOTICE IS HEREBY GIVEN, that an Open Meeting will be held at 12:00 pm
on September 18, 2013 at the PDNG Conference Center, Room C, 17th Floor of
Chase Bank Building, 201 E. Main Ste. 1701, El Paso, Texas**

AGENDA:

1. Call meeting to order and establish quorum
2. Approval of minutes of August 21, 2013 Board meeting
3. DMD Investments:
 - a. Tex Pool Account – balance, rate and status
 - b. West Star Bank CD – balance, rate and status
 - c. United Bank CD – balance, rate and status
4. Committee Reports: Executive [assessment rate petition and public hearing; FY 2013-14 budget draft; updated interlocal for tax collections]
5. Committee Reports: Finance [FY 2013-14 budget draft; updated five year plan and assessment rate]
6. Discussion, update, and action on the petition approved by the owners of 50 percent or more of the assessed value of property in the DMD's district boundaries (the "Petition") to approve a proposed updated service plan and increased assessment rate (Tex. Local Gov't Code Subchapter F – Assessments and § 375.114(1)).
 - a. Report from Hearings Examiner on the Public Hearing held Tuesday, September 17, 2013 and containing the Hearings Examiners' Findings and Conclusions (Tex. Local Gov't Code §§ 375.097 and 375.116).
 - b. Discussion and action to issue findings by resolution on the advisability of the new service plan and assessment (tax) rate and to hear and rule on any objections raised in connection with the Petition (Tex. Local Gov't Code. §§ 375.113, 116 and .118).
 - c. Discussion and action approving the new service plan and levying the new assessment (tax) rate as authorized pursuant to the Petition and Texas law for Fiscal Year 2013-2014 (Tex. Local Gov't Code 375.118, .119, .120 and .122)

Note to the Public: The service plan and tax rate discussed in this agenda item pertain only to properties within the DMD's boundaries in Downtown El Paso. The services and tax assessment rate does not apply to any properties outside of Downtown El Paso.
7. Discussion and action on adoption of budget for Fiscal Year 2013-2014
8. Discussion and action to accept the Certified 2013 Tax Rolls and amend the existing Five Year Service Plan

9. Discussion and action on updated interlocal for tax collections
10. Committee Reports: Sanitation [sanitation program and community clean up; FY 2013-14 budget draft]
11. Discussion and action on awarding bike rack project to exerplay inc. with said work not to exceed \$37,407.95
12. Committee Reports: Marketing [wayfinding and bike rack project updates; FY 2013-14 budget draft]
13. Project Updates and Reports:
 - a. Downtown Construction Marketing Campaign & Construction Projects Update
 - b. Downtown Circulation Study
 - c. Marketing and PR related items– The Gutierrez Group
 - d. Wayfinding project
14. Discussion of the Next Board Meeting Dates: **October 16, 2013**
15. Open Comment Period*
16. Executive Session

At any time during the Board Meeting, the Board may, upon motion and affirmative vote of a majority of the Board in attendance, retire into Executive Session pursuant to the Texas Government Code, Chapter 551, Sections 551.071 and 551.074(a) for the purpose of consultations with legal counsel and/or discussion of a specific matter permitted to be in Executive Session pursuant to Texas Law. Executive Session is a closed, private meeting of the Board at which the public may not attend. No action and no voting may occur in Executive Session. The Board will return to open session to take any final action on any item discussed in Executive Session, or if no action is necessary, to continue or adjourn the meeting, as appropriate.

17. Adjourn

* Open comment is an opportunity for members of the public to address the Board regarding items to be discussed at the meeting or any other issue of interest related to the DMD. Items that are brought up by the public but which are not posted for discussion or action may not be discussed among the Board members or acted upon by the Board, except for limited questions related directly to the topic or a discussion whether to post the public raised item on a future agenda. The Chair may limit the amount of time for public comment and/or allow additional public comment for each item.

Persons having questions concerning this notice or documents pertaining to agenda items should contact Verónica R. Soto, Executive Director, El Paso Downtown Management District, 915-400-2294. Sign Language interpreters will be provided for this meeting upon receiving a request 48 hours prior to the meeting by calling the DMD phone number listed above.

Posted this 13th day of September 2013, at the El Paso County Courthouse, 500 E. San Antonio, El Paso, Texas; El Paso City Hall, 300 N. Campbell, El Paso, Texas, and at the administrative office of the El Paso Downtown Management District, 201 E. Main, Suite 107, El Paso, Texas, and on the downtownelpaso.com webpage pursuant to instructions of Robert S. Ayoub, President of the El Paso Downtown Management District.

BY: _____, Laurice Yanar