



## NOTICE OF BOARD MEETING OF THE EL PASO DOWNTOWN MANAGEMENT DISTRICT

TO: ALL PERSONS INTERESTED IN THE BOARD MEETING OF THE EL PASO  
DOWNTOWN MANAGEMENT DISTRICT (DMD)

**NOTICE IS HEREBY GIVEN, that an Open Meeting will be held at 12:00 pm  
on February 20, 2013 at the PDNG Conference Center, Room C, 17<sup>th</sup> Floor of  
Chase Bank Building, 201 E. Main Ste. 1701, El Paso, Texas**

*\* At any time during the Board Meeting the Board may retire into Executive Session pursuant to the Texas Government Code, Chapter 551.071 and Section 551.074(a) for consultations with attorney and discussion of a specific nominee to the board or a public employee (if action upon an employee or board nominee is posted). The Board will return to open session to take any final action.*

### AGENDA:

1. Call meeting to order
2. Approval of minutes of January 16, 2013 meeting
3. **Tex Pool Account - rate 0.1506% current balance 250,777.26 as of January 9, 2013**
4. Committee Reports: Executive
5. Discussion and Action to accept the resignation of Sandra Almanzan from the Board of Directors, Place 18, term ending August 2014
6. Discussion and Action on Appointment by Board of Directors to fill the unexpired term of Sandra Almanzan who has resigned. Candidates for consideration include Jamie Gallagher and Eugenio Mesta. Recommended candidate to fill the vacancy for the unexpired term is Jamie Gallagher. This appointment to fill an unexpired term does not require City Council approval and is final upon Board approval.
7. Discussion and Action on the amended Interlocal Agreement between the City of El Paso (the "City") and the El Paso Downtown Management District (the "DMD") for the DMD to perform certain economic development services and supplemental sanitation services
8. Discussion and Action on a Resolution authorizing the Executive Director to receive and process a petition for services and improvement projects, to include authorizing the cost of certification of the petition as to property ownership and values, notices, publications and setting of hearings.
9. Committee Reports: Finance
10. Committee Reports: Marketing
11. Discussion and Action on DMD participation to expand and revise the City's Wayfinding project through a sole source contract with the firm fd2s to revise and update previous work completed as commissioned by the City of El Paso
12. Discussion and Action on a Resolution supporting the Artspace project in Downtown El Paso
13. Discussion and Action on Reimbursement Grant Agreement for the Downtown Commercial Façade Improvement Program:
  - a. That the Reimbursement Grant Agreement amount for property located at 601-609 S. El Paso in the amount of \$22,145 be changed to remove the portion allocated for 601 S. El Paso Street totaling \$9,283.42 for a new grant amount of \$12,861.58 as recommended by the Façade Review Committee. Affidavit on File.

- b. That the Executive Director be authorized to sign a Reimbursement Grant Agreement for the Downtown Commercial Façade Improvement Program for property located at 601 S. El Paso Street in the amount of \$25,000 said project to be completed in 180 days upon execution of the Agreement. Case No. FAC 12-09. Affidavit on File.

14. Committee Reports: Sanitation

15. Presentation on City of El Paso Bus Rapid Transit (BRT) Project – Jay Banasiak, Sun Metro

16. Project Updates and Reports:

- a. DWNTWN Circulator Routes Update
- b. Border Highway West Update
- c. Marketing and PR related items– The Gutierrez Group

17. Next Meeting Date: March 20, 2013

Open Comment Period\*

18. Adjourn

\* Discussion period for the public at the open comment period of the board. Any items from the public may be heard at this time. The Chair may allow additional public comment for each item.

Persons having questions concerning this notice or documents pertaining to agenda items should contact Verónica R. Soto, Executive Director, El Paso Downtown Management District, 915-400-2294. Sign Language interpreters will be provided for this meeting upon receiving a request 48 hours prior to the meeting by calling the DMD phone number listed above.

**Posted this 10th day of January, 2013,** at the El Paso County Courthouse, 500 E. San Antonio, El Paso, Texas; El Paso City Hall, #2 Civic Center Plaza, El Paso, Texas, and at the administrative office of the El Paso Downtown Management District, 201 E. Main, Suite 1603, El Paso, Texas, and on the downtownelpaso.com webpage pursuant to instructions of Robert Ayoub, President of the El Paso Downtown Management District.

BY: \_\_\_\_\_, Lilia Granillo