



**Board of Directors Meeting
Jamie Gallagher, President**

The El Paso Downtown Management District Board of Directors meeting will be held Thursday, September 24, 2015 at 11:30 a.m. at the United Bank Building Conference Room of the United Bank Building, 401 E. Main Dr., El Paso, Texas

AGENDA:

1. Call meeting to order

NOTICE TO THE PUBLIC

All matters listed under the CONSENT AGENDA will be considered by the Downtown Management District (DMD) Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Board may, however, reconsider any item at any time during the meeting. The wording of all agenda items shall appear in the minutes of this meeting of the DMD Board of Directors as posted, unless otherwise revised by this or other motion of the Board, without the necessity of reading the wording of each item into the record.

CONSENT AGENDA

2. Approval of Minutes– August 27, 2015
3. Approval of the purchase of a 2015 Fleet Non-Retail 4WD Crew Cab Work Truck and two (2) 14x83” LS Landscape Trailers for use by the DMD Sanitation Crews. Funds for the purchase will come from budget line 7047 – Vehicles and Equipment.

REGULAR AGENDA

4. President’s Report
 - a. Introduction of New DMD Board Member – Brad Taylor
 - b. Interlocal Agreement with the City of El Paso
 - c. FY 2016-2017 Budget Outlook
 - d. Executive Director Performance Review
5. Discussion and Action to Complete Executive Director Performance Evaluation
6. Discussion and possible action on the Fifth Amended Interlocal Agreement between the City of El Paso, and the Downtown Management District (DMD), a Texas Municipal Management District, organized under Texas Local Government Code Chapter 375 to extend the term of the agreement.
7. Executive Director’s Report
 - a. DMD Online Survey & Stakeholder Feedback
 - b. DMD Officer Nominations & Election
8. Election of DMD Officers: President, Vice-President, Secretary and Treasurer
9. Committee Report: Façade Improvement Update– Chair Eric Pearson / Terry Mais
 - a. Façade Grant Project Status/Fund Balance Report
10. Committee Report: Infrastructure Committee – Chair Mike McQueen / Joe Gudenrath

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IN MY OFFICE
2015 SEP 21 AM 11:57
Dale B. Smith
COUNTY CLERK
EL PASO COUNTY, TEXAS

CITY CLERK DEPT.
2015 SEP 21 AM 11:03

- a. Downtown Parking Study Update
- b. El Centro & Union Plaza Security Program
- c. Capital Projects
- d. Sanitation Update – Truck & Trailer Purchases, Capital Fund

11. Committee Report: Finance Committee - Chair Ruben Torres / Terry Mais

- a. Monthly Financial Summary
- b. Audit Services RFQ
- c. Financial/Investment Policy Annual Review

12. Report on DMD Investments:

- a. United Bank CD – balance, rate and status
- b. WestStar Money Market Account – balance, rate and status

13. Committee Report: Marketing Committee – Chair Jon Law / Rudy Vasquez

- a. Branding, Advertising & Promotions

14. Construction & Event Update- Frank Hernandez

- a. Current/Upcoming Projects and Events

15. Discussion of the Next Board Meeting – Thursday, October 22, 2015

16. Open Comment Period*

- Over the Edge for the El Paso Zoo – Renee Neuert, El Paso Zoological Society
- City of El Paso Update on Economic Development Efforts by Jessica Herrera

17. Executive Session

At any time during the Board Meeting, the Board may, upon motion and affirmative vote of a majority of the Board in attendance, retire into Executive Session pursuant to the Texas Government Code, Chapter 551, Sections 551.071 and 551.074(a) for the purpose of consultations with legal counsel and/or discussion of a specific matter permitted to be in Executive Session pursuant to Texas Law. Executive Session is a closed, private meeting of the Board at which the public may not attend. No action and no voting may occur in Executive Session. The Board will return to open session to take any final action on any item discussed in Executive Session, or if no action is necessary, to continue or adjourn the meeting, as appropriate. The items to be discussed in executive session, if any, include the topics listed on the agenda, and possibly the following specified item(s):

- Discussion Regarding Executive Director Performance Evaluation (Section 551.074, Personnel Matter)

18. Adjourn

** Open comment is an opportunity for members of the public to address the Board regarding items to be discussed at the meeting or any other issue of interest related to the DMD. Items that are brought up by the public but which are not posted for discussion or action may not be discussed among the Board members or acted upon by the Board, except for limited questions related directly to the topic or a discussion whether to post the public raised item on a future agenda. The Chair may limit the amount of time for public comment and/or allow additional public comment for each item.*

Posted this 21st day of September 2015, at the El Paso County Courthouse, 500 E. San Antonio, El Paso, Texas; El Paso City Hall, 300 N. Campbell, El Paso, Texas, and at the administrative office of the El Paso Downtown Management District, 201 E. Main, Suite 107, El Paso, Texas, and on the downtownelpaso.com webpage pursuant to instructions of Jamie Gallagher, President of the El Paso Downtown Management District.

BY: , Teresa Mais