



**Board of Directors Meeting  
Jamie Gallagher, President**

FILED FOR RECORD  
IN MY OFFICE

*The El Paso Downtown Management District Board of Directors meeting will be held Thursday, January 26, 2017 at 11:30 a.m. at the United Bank Building Conference Room of the United Bank Building, 401 E. Main Dr., El Paso, Texas*

2017 JAN 23 AM 10:26

**AGENDA:**

1. Call meeting to order
2. FY2015-2016 Audit Report – Strickler & Prieto, LLP

*Dustin Brown*  
CLERK  
EL PASO COUNTY TEXAS

**NOTICE TO THE PUBLIC**

*All matters listed under the CONSENT AGENDA will be considered by the Downtown Management District (DMD) Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Board may, however, reconsider any item at any time during the meeting. The wording of all agenda items shall appear in the minutes of this meeting of the DMD Board of Directors as posted, unless otherwise revised by this or other motion of the Board, without the necessity of reading the wording of each item into the record.*

**CONSENT AGENDA**

3. Approval of Minutes:
  - a. December 1, 2016 Board of Directors Meeting
4. Authorize the Executive Director to enter into a contract with Spectrum Technologies for copier services and maintenance. Funds to come from approved budget line item #4010 Copier Rental/Maintenance.
5. Approval of Public Funds Investment Act Quarterly Report for October-December 2016.
6. Recognition of donations, contributions and sponsorships to the El Paso Downtown Management District
  - a. Sotoak Realty - \$500 sponsorship of 2017 Downtown Power Hour Luncheons
  - b. El Paso Community Foundation - \$500 contribution on behalf of Roderick Artspace Lofts for participation in the 2017 Downtown Living Tour
  - c. NDMF, LLC - \$750 sponsorship of the 2017 Downtown Living Tour
  - d. Mattress Firm - \$1,000 (store credit) sponsorship of the 2017 Downtown Living Tour
  - e. Essex Alley - \$500 contribution for inclusion in 2017 Downtown Living Tour
  - f. Martin Lofts - \$500 contribution for inclusion in 2017 Downtown Living Tour
  - g. The Mix Apartments - \$500 contribution for inclusion in 2017 Downtown Living Tour
  - h. Campbell Street Apartments - \$500 contribution for inclusion in the 2017 Downtown Living Tour

**REGULAR AGENDA**

7. Committee Report: Finance Committee- Chair Laura Pople
  - a. Monthly Financial Summary
8. Report on DMD Investments:
  - a. Bank of Texas CD – balance, rate and status
  - b. WestStar Money Market Accounts – balance, rate and status
9. Committee Report: Façade Improvement Update– Chair Peter Spier
  - a. Grant Project Status/Fund Balance Report

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CLERK DEPT

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- 10. Committee Report: Infrastructure Committee – Chair Mike McQueen
  - a. Downtown Welcome Ambassador Program
  - b. El Centro Shopping District Off-Duty Officer Security Patrols
  - c. Bike Rack Program
- 11. Committee Report: Marketing Committee – Chair Jon Law
  - a. Current & Upcoming DTEP Promotions
  - b. Social Media & INSIDER Distribution List
- 12. President’s Report
  - a. Arena Advocacy
  - b. DMD Board Vacancy
- 13. Discussion and Action on Appointment by Board of Directors to fill the unexpired term of Place 3 on the Downtown Management District Board with Monty Rogers. (The appointment to fill an unexpired term does not require City Council approval and is final upon Board approval.)
- 14. Executive Director’s Report
  - a. TIRZ No. 5 Update
  - b. Sponsorship Opportunities
  - c. 2018 Economic Outlook
  - d. DMD Staff Changes
- 15. Construction & Event Update- Frank Hernandez
  - a. Current/Upcoming Projects and Events
- 16. Economic Development Update by Rafael Arellano
- 17. Open Discussion of topics relevant to Downtown El Paso (no action)
- 18. Discussion of the Next Board Meeting – February 23, 2017 (no action)
- 19. Open Comment Period\* (no action)
- 20. Executive Session

*At any time during the Board Meeting, the Board may, upon motion and affirmative vote of a majority of the Board in attendance, retire into Executive Session pursuant to the Texas Government Code, Chapter 551, Sections 551.071 and 551.074(a) for the purpose of consultations with legal counsel and/or discussion of a specific matter permitted to be in Executive Session pursuant to Texas Law. Executive Session is a closed, private meeting of the Board at which the public may not attend. No action and no voting may occur in Executive Session. The Board will return to open session to take any final action on any item discussed in Executive Session, or if no action is necessary, to continue or adjourn the meeting, as appropriate. The items to be discussed in executive session, if any, include the topics listed on the agenda, and possibly the following specified item(s):*

No specific executive session items posted

21. Adjourn

*\* Open comment is an opportunity for members of the public to address the Board regarding items to be discussed at the meeting or any other issue of interest related to the DMD. Items that are brought up by the public but which are not posted for discussion or action may not be discussed among the Board members or acted upon by the Board, except for limited questions related directly to the topic or a discussion whether to post the public raised item on a future agenda. The Chair may limit the amount of time for public comment and/or allow additional public comment for each item.*

Posted this 23<sup>rd</sup> day of January 2017, at El Paso City Hall, 300 N. Campbell, El Paso, Texas; the El Paso County Courthouse, 500 E. San Antonio, El Paso, Texas; and at the administrative office of the El Paso Downtown Management District, 201 E. Main Dr., Suite 107, El Paso, Texas; and on the downtownelpaso.com webpage pursuant to instructions of Jamie Gallagher, President of the El Paso Downtown Management District.

BY: Teresa Mais, Teresa Mais