



CITY CLERK DEPT.

NOTICE OF BOARD MEETING OF THE
EL PASO DOWNTOWN MANAGEMENT DISTRICT

2015 MAR 23 AM 9:58

TO: ALL PERSONS INTERESTED IN THE BOARD MEETING OF THE
EL PASO DOWNTOWN MANAGEMENT DISTRICT (DMD)

NOTICE IS HEREBY GIVEN, that an Open Meeting will be held on Thursday March 26, 2015 at 11:30 a.m. at WestStar Bank, 500 North Mesa Street, 3rd Floor Board Room, El Paso, TX

AGENDA:

1. Call meeting to order
2. Introduction – Tracey Jordan, Museums and Cultural Affairs Department Director
3. FY2013-2014 Audit Report – Kirk Patterson, Gibson, Ruddock, Patterson, LP

NOTICE TO THE PUBLIC

All matters listed under the CONSENT AGENDA will be considered by the Downtown Management District (DMD) Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Board may, however, reconsider any item at any time during the meeting. The wording of all agenda items shall appear in the minutes of this meeting of the DMD Board of Directors as posted, unless otherwise revised by this or other motion of the Board, without the necessity of reading the wording of each item into the record.

CONSENT AGENDA

4. Approval of Minutes– February 26, 2015

REGULAR AGENDA

5. President’s Report
 - a. Interlocal Agreement with the City of El Paso
6. Executive Director’s Report
 - a. Annual Report
7. Discussion and Possible Action Regarding the City of El Paso’s Proposed Revisions to the Existing Vacant Buildings Ordinance (the “Ordinance”) and Issuance of a Downtown Management District Letter to the City of El Paso Regarding the proposed Ordinance.
8. Committee Report: Façade Improvement Update– Chair Eric Pearson / Terry Mais
 - a. Façade Grant Project Status/Fund Balance Report
 - b. Façade Improvement Grant Program Guidelines and Application Revisions
9. Committee Report: Marketing Committee – Chair Jon Law / Rudy Vasquez
 - a. District Branding Implementation Plan
 - b. Online Business Directory

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EL PASO COUNTY, TEXAS

- c. Union Plaza Kiosks
- 10. Committee Report: Infrastructure Committee – Chair Mike McQueen / Joe Gudenrath
 - a. Downtown Parking Study Update
 - b. Sanitation Operations Relocation
- 11. Committee Report: Finance Committee - Chair Ruben Torres / Terry Mais
 - a. Monthly Financial Summary
 - b. Banking Services RFP Update & Recommendation
- 12. Report on DMD Investments:
 - a. Tex Pool Account – balance, rate and status
 - b. United Bank CD – balance, rate and status
- 13. Construction & Event Update- Frank Hernandez
 - a. Current/Upcoming Projects and Events
- 14. Discussion of the Next Board Meeting – Thursday, April 23, 2015
- 15. Open Comment Period*
- 16. Executive Session

At any time during the Board Meeting, the Board may, upon motion and affirmative vote of a majority of the Board in attendance, retire into Executive Session pursuant to the Texas Government Code, Chapter 551, Sections 551.071 and 551.074(a) for the purpose of consultations with legal counsel and/or discussion of a specific matter permitted to be in Executive Session pursuant to Texas Law. Executive Session is a closed, private meeting of the Board at which the public may not attend. No action and no voting may occur in Executive Session. The Board will return to open session to take any final action on any item discussed in Executive Session, or if no action is necessary, to continue or adjourn the meeting, as appropriate. The items to be discussed in executive session, if any, include the topics listed on the agenda, and possibly the following specified item(s):

No specific executive session items posted

17. Adjourn

** Open comment is an opportunity for members of the public to address the Board regarding items to be discussed at the meeting or any other issue of interest related to the DMD. Items that are brought up by the public but which are not posted for discussion or action may not be discussed among the Board members or acted upon by the Board, except for limited questions related directly to the topic or a discussion whether to post the public raised item on a future agenda. The Chair may limit the amount of time for public comment and/or allow additional public comment for each item.*

Posted this 23rd day of March 2015, at the El Paso County Courthouse, 500 E. San Antonio, El Paso, Texas; El Paso City Hall, 300 N. Campbell, El Paso, Texas, and at the administrative office of the El Paso Downtown Management District, 201 E. Main, Suite 107, El Paso, Texas, and on the downtownelpaso.com webpage pursuant to instructions of Jamie Gallagher, President of the El Paso Downtown Management District.

BY:  _____, Laurice Yanar