



NOTICE OF BOARD MEETING OF THE
EL PASO DOWNTOWN MANAGEMENT DISTRICT

TO: ALL PERSONS INTERESTED IN THE BOARD MEETING OF THE
EL PASO DOWNTOWN MANAGEMENT DISTRICT (DMD)

NOTICE IS HEREBY GIVEN, that an Open Meeting will be held on Tuesday, June 17, 2014 at 11:30 a.m. at the Chase Bank Building Conference Center, Room C, 17th Floor of Chase Bank Building, 201 E. Main Ste. 1701, El Paso, TX

AGENDA:

1. Call meeting to order
2. Approval of Minutes – June 17, 2014
3. President’s Report
 - a. Board Member Nominations
4. Executive Director’s Report
 - a. Staff Changes
 - b. Board & Committee Meeting Schedule
5. Report on DMD Investments:
 - a. Tex Pool Account – balance, rate and status
 - b. United Bank CD – balance, rate and status
6. Committee Reports
 - a. Finance Committee - Chair Ruben Torres / Terry Mais
 - b. Marketing Committee – Chair Jon Law / Rudy Vasquez
 - c. Sanitation Committee – Chair Jamie Gallagher / Frank Hernandez
 - d. Construction Update- Frank Hernandez
 - e. Infrastructure Committee – Chair Mike McQueen / Frank Hernandez
 - f. Façade Improvement Update– Chair Eric Pearson / Terry Mais
7. Discussion and Action on Reimbursement Grant Agreements for the Downtown Commercial Façade Improvement Program – Chair Eric Pearson / Terry Mais
 - a. That the Executive Director be authorized to sign a Reimbursement Grant Agreement for the Downtown Commercial Façade Improvement Program for property located at 314 South Stanton Street in the amount of \$5,841.50 said project to be completed in 180 days upon the execution of the Agreement

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8. Discussion and Action on recommended budget line item amendments – Chair Ruben Torres / Terry Mais

| Budget Line Item | Approved Budget | Increase | Decrease |
|------------------------------|-----------------|----------------------------------|----------------------------------|
| Benefits-Health Insurance | \$20,004 | | \$7,000 |
| Benefits-Unemployment Claims | \$0 | \$7,000 | |
| Payroll Taxes | \$36,000 | | \$7,000 |
| Exec Dir Benefits Reimb | \$0 | \$7,000 | |
| Mrktg/Communic Mgr | \$43,008 | | \$3,433 |
| Office Interns | \$9,012 | \$3,433 | |
| Legal | \$7,500 | \$9,000 | |
| Banner Program | \$5,004 | | \$3,000 |
| Promotion – Other | \$35,004 | | \$6,000 |
| | | Total Increase - \$26,433 | Total Decrease - \$26,433 |

9. Discussion and Action on recommended Board Meeting Schedule for remainder of 2014. The DMD Board of Directors will meet on the following dates at 11:30am at the Chase Bank Building Conference Center, Room C, 17th Floor of Chase Bank Building, 201 E. Main Ste. 1701, El Paso, Texas:

- Wednesday, August 27, 2014
- Wednesday, September 24, 2014
- Wednesday, October 22, 2014
- Wednesday, December 3, 2014

10. Discussion and Action on recommended use of a roll call voting procedure and use of a consent agenda for non-controversial items for the El Paso Downtown Management District Board of Directors.

11. Discussion of the Next Board Meeting

12. Open Comment Period

13. Executive Session

At any time during the Board Meeting, the Board may, upon motion and affirmative vote of a majority of the Board in attendance, retire into Executive Session pursuant to the Texas Government Code, Chapter 551, Sections 551.071 and 551.074(a) for the purpose of consultations with legal counsel and/or discussion of a specific matter permitted to be in Executive Session pursuant to Texas Law. Executive Session is a closed, private meeting of the Board at which the public may not attend. No action and no voting may occur in Executive Session. The Board will return to open session to take any final action on any item discussed in Executive Session, or if no action is necessary, to continue or adjourn the meeting, as appropriate. The items to be discussed in executive session, if any, include the topics listed on the agenda, and possibly the following specified item(s):

14. Adjourn

** Open comment is an opportunity for members of the public to address the Board regarding items to be discussed at the meeting or any other issue of interest related to the DMD. Items that are brought up by the public but which are not posted for discussion or action may not be discussed among the Board members or acted upon by the Board, except for limited questions related directly to the topic or a discussion whether to post the public raised item on a future agenda. The Chair may limit the amount of time for public comment and/or allow additional public comment for each item.*

Posted this 11th day of July 2014, at the El Paso County Courthouse, 500 E. San Antonio, El Paso, Texas; El Paso City Hall, 300 N. Campbell, El Paso, Texas, and at the administrative office of the El Paso Downtown Management District, 201 E. Main, Suite 107, El Paso, Texas, and on the downtownelpaso.com webpage pursuant to instructions of Robert S. Ayoub, President of the El Paso Downtown Management District.

BY: Laurice Yanar, Laurice Yanar

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